

## BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

## Minutes of September 22, 1999 Meeting

A regular meeting of the Board of Trustees of Middlesex County College was held at 7:35 p.m., September 22, 1999, in the Boardroom of Chambers Hall, on the Middlesex County College campus. Members present were: Dr. Guidette, Mrs. Kurtz and Messrs. Bauer, Bellizio, Figg, Katcher, Otlowski, Villafane and Wernik. Mmes. Heller and Power and Mr. Ostrov were absent. Also present were President Bakum, Mr. Hoffman, Mrs. Bevis and several members of the staff.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 18, 1998, advance written notice of this meeting was posted in the lobby of the Academic Services Building.
- (b) On November 18, 1998, advance written notice of this meeting was mailed to the Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey.
- (c) On November 18, 1998, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 18, 1998, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Mr. Otlowski moved, seconded by Mr. Bellizio, that the Minutes of the regular meeting of August 25, 1999 be approved as presented. After discussion, the motion was unanimously carried.

ACADEMIC STUDENT AND ALUMNI AFFAIRS

Dr. Guidette moved, seconded by Mr. Bauer, for adoption of the following resolution:

1. WHEREAS, a number of county colleges have adopted a Statement of Intent to collaborate in formation of a consortium for the purpose of sharing distance learning resources so that students throughout New Jersey will be able to enroll in a wide range of distance learning services offered by New Jersey's community colleges; and

WHEREAS, a voluntary academic consortium of county colleges, to be known as the NEW JERSEY VIRTUAL COMMUNITY COLLEGE CONSORTIUM, is being formed for said purposes; and

WHEREAS, the Board finds that participation in this academic consortium with other county colleges has the potential to increase access to post secondary education at the participating colleges regardless of geographic or time constraints; and

WHEREAS, the form of the Participation Agreement for the NEW JERSEY VIRTUAL COMMUNITY COLLEGE CONSORTIUM, a copy of which is attached to this resolution is acceptable to the Board,

NOW, THEREFORE, BE IT RESOLVED that the College participate in the NEW JERSEY VIRTUAL COMMUNITY COLLEGE CONSORTIUM, and that the President of the College is hereby authorized to sign the Participation Agreement in the form attached to this resolution on behalf of Middlesex County College.

After discussion, the motion was unanimously carried.

FACILITIES COMMITTEE

Mr. Otlowski moved, seconded by Mr. Bellizio, for adoption of resolutions 1-8:

9/22/99

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Operations payment be authorized to the following firms:

- a. Syska & Hennessy, Inc. for Phase III engineering consulting services for the installation of a HVAC system in East Hall in the amount of \$1,500.00.

Contract Amount	\$3,000.00
Payment #1	<u>1,500.00</u>
Balance	<u>\$1,500.00</u>

- b. Roof Spec, Inc. for providing Phase II consulting services for roofing improvements to Edison Hall, Main Hall and the Physical Education Center Buildings in the amount of \$5,218.00. (This includes a \$468.00 charge for reimbursable expenses, which is not part of the contract total.)

Contract Amount	\$18,800.00
Previous Payments	12,701.00
Payment #4	4,750.00
Reimbursable Expenses	<u>468.00</u>
Balance	<u>\$ 1,349.00</u>

- c. Rothe-Johnson-Fantacone for Phase II professional architectural/engineering services for the construction of the Bookstore, Public Safety Building and Entrance Improvements in the amount of \$7,400.00.

Contract Amount	\$124,000.00
Previous Payments	116,600.00
Payment #9 (Final)	<u>7,400.00</u>
Balance	<u>\$ -0-</u>

- d. Adamsville Maintenance, Inc. for the building demolition of North I and West Hall Annex in the amount of \$6,943.25.

Contract Amount	\$47,885.00
Previous Payment	40,941.75
Payment #2 (Final)	6,943.25
Balance	<u>\$ -0-</u>

- e. Albert Garlatti Construction Company for the construction of the Bookstore, Public Safety Building and Entrance Improvements in the amount of \$98,571.60.

Contract Amount	\$3,072,000.00
Previous Payments	162,762.30
Payment # 4	98,571.60
Retainage	29,037.10
Balance	<u>\$2,810,666.10</u>

- f. Everett H. Thorne Company, Inc. for the Edison Hall roof replacement in the amount of \$153,000.00.

Contract Amount	\$274,000.00
Payment #1	153,000.00
Retainage	17,000.00
Balance	<u>\$121,000.00</u>

- g. Rothe-Johnson-Fantacone for Phase III architectural and engineering services for the Bookstore, Public Safety Building and Entrance Improvements in the amount of \$5,151.90. (This includes a \$201.09 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$33,000.00
Previous Payments	8,250.00
Payment #4	4,950.00
Reimbursable Expenses	201.09
Balance	<u>\$19,800.00</u>

- h. Grafas Painting Contractors, Inc. for the Physical Education Center ceiling painting work in the amount of \$7,300.00.

Contract Amount	\$44,000.00
Previous Payments	36,700.00
Payment #3 (Final)	7,300.00
Balance	<u>\$ -0-</u>

- i. USA Architects, Planners, & Interior Designers, P.A. for Phase II professional consulting services for safety railings in the amount of \$461.50.

Contract Amount	\$4,150.00
Previous Payments	3,688.50
Payment #4 (Final)	461.50
Balance	<u>\$ -0-</u>

- j. USA Architects, Planners, & Interior Designers, P.A. for Phase III professional consulting services for safety railings in the amount of \$989.85. (This includes a \$14.85 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$1,875.00
Payment #1	975.00
Reimbursable Expenses	14.85
Balance	<u>\$ 900.00</u>

- k. Applied Engineering & Technology for Phase I & II consulting services on the structural evaluation of the Facilities Management Building in the amount of \$920.40. (This includes a \$20.40 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$4,000.00
Previous Payments	2,692.12
Payment #3	900.00
Reimbursable Expenses	20.40
Balance	<u>\$ 407.88</u>

- l. Applied Engineering & Technology for Phase I & II consulting services for the East Hall Annex floor structure in the amount of \$300.00.

Contract Amount	\$6,600.00
Previous Payments	4,320.94
Payment #3	300.00
Balance	<u>\$1,979.06</u>

- m. AMCO Enterprises, Inc. for East Hall HVAC upgrade work in the amount of \$28,404.00.

Contract Amount	\$142,440.80
Previous Payments	59,301.00
Payment #3	28,404.00
Retainage	9,745.00
Balance	<u>\$ 54,735.80</u>

- n. Bovis Construction Corporation for Phase II professional construction management services for the Bookstore, Public Safety Building and Entrance Improvements in the amount of \$18,157.35. (This includes a \$116.35 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$196,000.00
Previous Payments	17,465.64
Payment #3	18,041.00
Reimbursable Expenses	116.35
Balance	<u>\$160,493.36</u>

2. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management, the Director of Purchasing and Inventory, and the Vice President for Finance and Operations a contract award be made to the following firm:

- a. A & J Consulting Engineering Services, Clifton, NJ for Phase II, design work and preparation of bid documents for the Chambers Hall HVAC Upgrade, for the not-to-exceed amount of \$8,000.00.

3. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Operations a contract amendment be made to the following firm:

- a. HACBM Architects Engineers Planners, Princeton, NJ for the additional professional services for sprinkler system design work for the not-to-exceed amount of \$7,960.00.

Contract Amount	\$37,420.00
Amendment #1	7,960.00
Balance	<u>\$45,380.00</u>

VOL. LX-200  
9/22/99

4. WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law applicable to the College,

NOW, THEREFORE, BE IT RESOLVED that the following contract over \$12,300 be authorized under the provisions of State Contracts currently in effect:

STATE CONTRACT NUMBER	COMPANY	DESCRIPTION	AWARD
A-75440	Dell Marketing	Computer Hardware	\$169,318.89

5. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Operations a payment be authorized to the following firm:

a. Datasys Technology, Inc., Monmouth Junction, NJ for Phase II providing wire and cable services for the Campus Building Recable project in the amount of \$24,906.06.

Contract Amount	\$266,734.00
Previous Payments	69,060.60
Payment #2	24,906.06
Retainage	10,440.80
Balance	<u>\$172,767.34</u>

6. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Operations bid awards be made to the following firms:

a. Donnelly Industries, Inc., Orange, NJ for Bid #080 Facilities Management Building Upgrade for the amount of \$226,250.00 for Base Bid Number 1, 2, and 3.



- b. Wilray Audio Visual Corporation, Port Murray, NJ for Bid #081 Ceiling Mounted Multimedia Projectors for the amount of \$47,940.00.
- c. Chester Technical Services, Inc., Guilford, CT for Bid #082, Computer Workstation for the amount of \$13,720.00.
- d. DKD Construction, Inc., Dayton, NJ for Bid #085 Career Center New Street Parking Deck for Base Bid and Alternate H-1 for the amount \$1,026,000.00.

7. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Operations a contract for purchases and services classified as exempt under the provisions of N.J.S.A. 18A:64A-25 et seq be made to the following firm:

- a. Educational Systems/Service, Inc., Allentown, PA for Data Processing Systems for a Classnet system for the amount of \$20,226.00.

8. WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law applicable to the College,

NOW, THEREFORE, BE IT RESOLVED pending confirmation of state contract eligibility that the following contract over \$12,300 be authorized under the provisions of State Contracts currently in effect:

<u>STATE</u> <u>CONTRACT</u> <u>NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
A-81185	Elcom Services	Computer Maintenance	\$185,401.44

After discussion, the motion was unanimously carried.

FINANCE COMMITTEE

Mr. Katcher moved, seconded by Mr. Bauer, for adoption of the following resolutions:

1. BE IT RESOLVED that the Vice President for Finance be authorized to pay salaries to the members of the American Federation of State, County and Municipal Employees Union (AFSCME) for the months of October, November and December at salary rates based on those in force for the fiscal year ended June 30, 1999.
2. BE IT RESOLVED that the Vice President for Finance be authorized to pay salaries to the members of the Confidential unit for the months of October, November and December at salary rates based on those in force for the fiscal year ended June 30, 1999.
3. BE IT RESOLVED that the Vice President for Finance be authorized to pay salaries to the grant-supported employees for the months of October, November and December at salary rates based on those in force for the fiscal year ended June 30, 1999.
4. BE IT RESOLVED that a progress payment be authorized to the firm of Deloitte & Touche LLP for professional services rendered in connection with the audit of the College's financial statements for the year ended June 30, 1999 in the amount of \$30,000.

Total contract	\$ 42,500
Payment authorized #1	30,000
Balance of contract	<u>\$ 12,500</u>

5. WHEREAS, the New Jersey Council of County Colleges intends to carry forward the practices and standards previously utilized by the Department of Higher Education regarding the Guidelines for Determining Chargeback Eligibility; and

WHEREAS, these procedures have been endorsed by the Middlesex County College Board of Trustees as a transition document; and

WHEREAS, the New Jersey Council of County Colleges continues to study chargeback issues for FY'00 and beyond; and

WHEREAS, Middlesex County College continues to endorse the existing policy for implementation for FY'00,

NOW, THEREFORE, BE IT RESOLVED that Guidelines for Determining Chargeback Eligibility be continued for FY'00.

6. WHEREAS, the Board of Trustees of Middlesex County College (the "County College"), located in the Township of Edison in the County of Middlesex (the "County"), State of New Jersey, a body corporate of the State of New Jersey has requested the New Jersey Educational Facilities Authority (the "Authority") to issue its Revenue Bonds, County College Capital Projects Fund Issue, Series 1999 (the "Series 1999 Bonds"), pursuant to the provisions of the New Jersey Educational Facilities Authority Law, 1967 N.J. Laws c. 271 (the "Act"), (1) to make a loan to the County to finance a project at the County College, which project is specified in County Bond Ordinance Number 321 (the "County College Project"); and (2) to pay certain costs incidental to the issuance and sale of the Series 1999 Bonds allocable to the County,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Middlesex County College as follows:

VOL. LX-204  
9/22/99

Section 1. Approval of the County College Project. The County College Project to be financed by the Authority through the issuance of its Series 1999 Bonds is hereby approved.

Section 2. Approval of Agreement. A form of the Agreement in connection with the issuance of the County Bonds (the "Agreement") between the County and the Authority presented to this meeting and incorporated herein by reference (a copy of which shall be filed with the records of this meeting) hereby authorizes the acknowledgement of the Agreement and the President or Vice President of the County College is hereby authorized and directed on behalf of the County College to execute and acknowledge said Agreement from the County to the Authority and to deliver said Agreement to the County, and the Secretary or the Assistant Secretary is hereby authorized and directed to affix and attest to the corporate seal of the County College to the Agreement in substantially the form, as presented at this meeting with such changes therein as counsel may advise and the officers executing it may approve, their approval to be evidenced by their execution thereof.

Section 3. Incidental Action. The President or Vice President of the County College are hereby authorized, to execute and deliver such other documents, and the Secretary or Assistant Secretary of the County College are hereby authorized to affix and attest to the corporate seal of the County College on those documents requiring such sealing and attestation and to take such other action as may be necessary or appropriate in order to effectuate the financing of the County College Project through the Authority.

Section 4. Effective Date: Repealer. This resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.

After discussion, the motion was unanimously carried.

HUMAN RESOURCES COMMITTEE

1. BE IT RESOLVED that the following actions be approved pursuant to recommendation by the President and to the provisions of N.J.S.A. Section 18:A64A-12:

Mr. Figg moved, seconded by Mr. Otlowski, for adoption of all resolutions, Sections 1-8:

SECTION 1 - MANAGEMENT

MANAGEMENT APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Barry Glazer	English	Associate Chairperson	1-2210-128	2,117	1/1/00 - 1/14/00*

**NOTE:** The above is an extension to the previous appointment of Associate Chairperson (August 1999 Board) which requires an additional two week assignment for the position.

Lewis Ostar	Library	Director, Learning Resources Center	1-6100-120	64,000	9/23/99
-------------	---------	-------------------------------------	------------	--------	---------

VOL. LX-206  
9/22/99

MANAGEMENT REAPPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>
Joan Davidson	Human Resources	Executive Director, Human Resources & Labor Relations	1-0210-124	84,626
Warren Kelemen	Advancement & Planning	Vice President, Advancement & Planning	1-0900-124	108,295
Dr. Harriet Schwartz	Academic Affairs	Vice President, Academic Affairs	1-0800-124	96,198
Mary Trickel	Finance & Operations	Vice President, Finance & Operations	1-0300-124	99,939

**NOTE:** These appointments are in effect from July 1, 1999 through June 30, 2000.

MANAGEMENT CHANGE OF STATUS

**John Kruszewski**

<u>JOB TITLE</u>	<u>GRADE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Assistant Director, Perth Amboy Center	5	Perth Amboy	1-2820-126	44,850	7/1/99 - 10/27/99

**TO:**  
 Assistant Director,                    5    Advising                    1-1950-126            44,850            10/28/99 - 6/30/00  
 Advising Services and                    Services and  
 Open College                                Open College

MANAGEMENT RESIGNATION

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>RESIGNATION DATE</u>
Ana Santana-Simmons	Assistant Director	New Brunswick Center	1-2830-126	9/30/99

SECTION 2 - FACULTY

FACULTY FULL-TIME FALL 1999 SEMESTER ONLY APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Daniel Buchwald	E.S.L.	Instructor	1-2280-114	19,994	8/30/99
Anna Bystrik	Physics/ Electrical Engineering	Instructor	1-2380-114	20,494	8/30/99
Edward Carmien	English	Instructor	1-2210-114	20,494	8/30/99
Christopher Crow	English	Instructor	1-2210-114	20,163	8/30/99
Jami Fair-Davis	English	Instructor	1-2210-114	20,163	8/30/99
Beth Frank	Computer Science	Instructor	1-2395-114	19,994	8/30/99
Leah Ghiradella	English	Instructor	1-2210-114	19,994	8/30/99
Michael Jeter	English	Instructor	1-2210-114	19,994	8/30/99
Roberta Karstadt	English	Instructor	1-2210-114	20,163	8/30/99

VOL. LX-208  
9/22/99

James Keller	English	Assistant Instructor	1-2210-114	18,020	8/30/99
Susan Leckart	English	Instructor	1-2210-114	19,994	8/30/99
James Paterno	Mathematics	Instructor	1-2190-114	20,494	8/30/99
Stephanie Serrano-Vera	E.S.L.	Instructor	1-2280-114	20,334	8/30/99
Ellen Shur	English	Instructor	1-2210-114	20,163	8/30/99
Laura Stracken	English	Instructor	1-2210-114	19,994	8/30/99
Georgina Vastola	Mathematics	Instructor	1-2190-114	20,163	8/30/99
Anna Williams	Mathematics	Instructor	1-2190-114	20,163	8/30/99

FACULTY ONE-YEAR ONLY APPOINTMENTS FOR 99/00 ACADEMIC YEAR

<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Safaa A. Al-Shiraida	Mathematics	Instructor	1-2190-119	40,987	8/30/99
Susan Altman	Visual & Performing Arts	Instructor	1-2260-119	40,341	8/30/99
Louis Dell'Omo	Visual & Performing Arts	Instructor	1-2260-119	39,987	8/30/99
Laura Mastrangelo	Mathematics	Instructor	1-2190-119	40,987	8/30/99
Elena Rakova	Mathematics	Instructor	1-2190-119	40,987	8/30/99
Clairie Vassiliadis	Mathematics	Instructor	1-2190-119	39,987	8/30/99
Roger Weber	Mathematics	Instructor	1-2190-119	39,987	8/30/99



FACULTY COACHING APPOINTMENTS - 99/00 ACADEMIC YEAR

<u>NAME</u>	<u>SPORT</u>	<u>SALARY</u>
Robert Cleffi, Jr.	Baseball - Assistant	2,580
Darrell Fisher	Basketball	6,250
Joe Fitzpatrick	Soccer - Assistant	2,580
Kristen Giuliano	Basketball - Assistant	3,125
James Kahora	Golf	3,705
Krissi Kressler	Softball - Assistant	2,580
Michael LePore	Baseball	5,170
Michael LePore	Baseball - Fall Stipend	1,080
Kimberly Lockman	Soccer	5,170
Kimberly Lockman	Soccer - Spring Stipend	1,080
Nino Losito	Soccer - Assistant	2,580
Raymond Perez	Wrestling	6,250
Karl Reiff	Basketball - Assistant	3,125
Roberta Rosen	Tennis	741
	(prorated for 8/23/99-10/29/99 ONLY)	
William Ruetsch	Wrestling - Assistant	3,125
Reza Saba	Soccer - Spring Stipend	1,080
Reza Saba	Soccer	5,170
Matthew Shoban	Basketball	6,250
Robert Terrelle	Cross Country	3,705
Robert Terrelle	Track & Field	3,705
Robert Terrelle	Track - Winter Indoor Stipend	1,080

VOL. LX-210  
9/22/99

FACULTY TEMPORARY APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Louis Marius	E.O.F.	Counselor	1-1940-112	11,994	10/4/99 - 12/31/99 ONLY

ACADEMIC APPOINTMENT - NON-REMUNERATION - FALL 1999 SEMESTER

<u>NAME</u>	<u>DEPARTMENT</u>	<u>COURSE</u>
Dawn Michalski	Dental Auxiliaries	DHY 211

FACULTY COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Louise Beyer	124.00	Advisement	E.S.L.	1-2280-150
Gertrude Coleman	105.72	Workshop 8/4/99	Testing & Tutoring	1-6500-150
Loretta Daniel	3,936.00	Mecomtronics Program - Summer 1999	NJCATE	7-2530-116
Dorothy DeFoe	475.71	Credit By Exam Practicum in Radiology	Dental Auxiliaries	1-2130-110

Patrick Donahue	1,500.00	Learn & Service America Grant - Summer 1999	History	5-2230-116
Shunfu Gao	2,880.00	Mecomtronics Program - Summer 1999	NJCATE	7-2530-116
Guy Gundanna	302.00	Professional Development	School Relations	1-2851-115
Theresa Holt	105.72	Workshop 8/16/99	Testing & Tutoring	1-6500-150
Hillary Hyman	131.75	Advisement	E.S.L.	1-2280-150
Vicki Kahn	573.50	Advisement	E.S.L.	1-2280-150
Saul Kelton	105.72	Workshop 8/12/99	Testing & Tutoring	1-6500-150
Josephine Lamela	4,800.00	Mecomtronics Program - Summer 1999	NJCATE	7-2530-116
Mary Lynch	105.72	Workshop 7/28/99	Testing & Tutoring	1-6500-150
Ellen Measday	527.00	Advisement	E.S.L.	1-2280-150
Jerome Olson	4,800.00	Mecomtronics Program - Summer 1999	NJCATE	7-2530-116
Nicholas Picioccio	456.00	IX-M Professional Development	School Relations	1-2851-116

VOL. LX-212  
9/22/99

Karen Rodriguez	217.00	Advisement	E.S.L.	1-2280-150
Stephanie Serrano-Vera	201.50	Advisement	E.S.L.	1-2280-150
Neil Storm	3,255.00	Advisement	E.S.L.	1-2280-150

FACULTY LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LEAVE DATES</u>	<u>TYPE OF LEAVE</u>
Michele Menditto	Financial Aid	9/9/99 - 9/27/99	Disability

SECTION 3 - CONFIDENTIAL

CONFIDENTIAL APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Lorraine Baumgarten	Human Resources	Human Resources Assistant	1-0230-138	16,406	10/4/99

SECTION 4 - NON ACADEMIC (unit affiliated)

NON-ACADEMIC APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Medina Boucher	Registrar	Student Records Assistant	1-1120-130	22,227	10/1/99
Sabrina Hammonds	Child Care	Child Care Group Leader	1-5440-130	23,835	8/30/99
Angel Munoz	Custodial	Custodian	1-7200-160	(16,430 +1044) 17,474	10/1/99
Joann Ospovitch	Financial Aid	Student Records Assistant	1-1170-130	22,227	10/4/99
Darnell Taylor	Custodial	Custodian	1-7200-160	(16,430 + 1566) 17,996	10/1/99
Patricia Mroz	Custodial	Custodian	1-7200-160	(16,430 + 1566) 17,996	10/1/99

NON-ACADEMIC COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>TIME PERIOD</u>
Anthony Ross	1,895	Stipend for Designing Scenery	Fall 1999 Semester Production

VOL. LX-214  
9/22/99

NON-ACADEMIC CHANGE OF STATUS

**Nancy Fazekas**

<u>JOB TITLE</u>	<u>GRADE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Word Processing & Communications Assistant	6 (AFSCME)	Correspondence Center & Telephone Services	1-0560-130	17,911	7/1/99 - 9/6/99
<b>TO:</b> Department Assistant	6 (AFSCME)	Mathematics	1-2190-130	25,080	9/7/99 - 6/30/00

**NOTE:** The above reflects a change in hours from 25 hours per week to 35 hours per week.

**Wayne Suber**

<u>JOB TITLE</u>	<u>GRADE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Student Records Assistant	5 (AFSCME)	Registrar	1-1120-130	22,227	7/1/99 - 8/31/99
<b>TO:</b> Student Records Evaluator	8 (AFSCME)	Registrar	1-1120-130	26,791	9/1/99 - 6/30/00

NON-ACADEMIC LEAVES OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LEAVE DATES</u>	<u>TYPE OF LEAVE</u>
Marco Ilardi	Police	8/13/99 - 10/12/99	Disability
Noel Pajak	Buildings & Grounds	8/25/99 - 10/24/99	Disability
Beth Purcell	Child Care	9/21/99 - 12/10/99	Unpaid Family Leave
Beth Purcell	Child Care	12/11/99 - 3/24/00	Unpaid Leave
Ruby Toomer	Custodial	7/19/99 - 8/2/99	Disability
Foster Walker	Custodial	7/12/99 - 7/18/99	Disability

NON-ACADEMIC CHANGE IN LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LEAVE DATES</u>	<u>TYPE OF LEAVE</u>
<b>Pam Russell</b>			
<b>FROM:</b>	Library	7/1/99 - 9/28/99	Disability
<b>TO:</b>	Library	7/1/99 - 9/19/99	Disability

NON-ACADEMIC RESIGNATIONS

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>RESIGNATION DATE</u>
Carlos Campos	Custodian	Custodial	1-7200-160	8/24/99
Olha Rakoczy	Student Records Evaluator	Registrar	1-1120-130	8/30/99
Martha Sanders	Department Secretary	Counseling & Placement	1-1130-130	9/30/99
William Stankan	Probationary Police Officer	Police	1-0700-160	8/31/99

VOL. LX-216  
9/22/99

SECTION 5 - NON-ACADEMIC (non-unit affiliated)

<u>NAME</u>	<u>HOURLY RATE</u>	<u>DEPARTMENT</u>	<u>BUDGET</u>
Addi, Mesfin	6.75	Office Administration	9141
Alcobendas, Celina	6.75	Student Activities	9141
Alexandropoulos, Fani	9.25	English	9141
Allen, Veronica	7.00	Testing & Tutoring	9141
Attaluri, Sanjuktha	6.50	Computer Science	9141
Barras, Joan	33.00	Dental Hygiene	9150
Baumgarten, Lorraine	11.00	Human Resources	9148
Breen, Jim	6.50	Mech-Civil Const. Engr. Tech.	9141
Browne, Onica	7.50	Registrar	9150
Cooney, Jessica	5.75	Student Activities	9141
Costanza, Steve	5.50	Student Activities	9141
Cruz, Magaly	10.00	Corporate & Community Education	9150
Cubero, Abraham	8.00	PE Center	9141
DeLis, Mary Beth	11.50	English	9141
DePalma, Bozena	8.50	Office Administration	9148
DeSantis, Jeffrey	6.50	Mathematics	9150
Diehl, Gredel	6.75	Mech-Civil Const. Engr. Tech.	9141
Djaba, David	10.75	E.S.L.	9141
Felix-Perez, Aimee	6.50	Minority Student Affairs	9141
Flannery, Mary P.	13.00	Chemistry	9150
Giordano, Mimma	10.25	H.R.I.	9150
Ghasemzaden, Behnam	6.50	Office Administration	9141
Greenberger, Andrew	35.00	Dental Hygiene	9150
Hana, Joshua	6.50	Office Administration	9141
Horne, LeDerick	7.00	Testing & Tutoring	9141
Horne, LeDerick	6.50	Minority Student Affairs	9141
Hudson, Andre	6.50	Minority Student Affairs	9141
Jalil, Shahid	8.50	PE Center	9141
Jiang, Nan	6.50	Office Administration	9141



Jin, Guangshan	7.00	Office Administration	9141
Joseph, Carline	6.50	Minority Student Affairs	9141
L'Jimenez, Shen	10.50	E.S.L.	9141
Jones, Eric	6.50	Minority Student Affairs	9141
Kang, Yoon	9.00	Chemistry	9141
Khoury, Houssam	8.25	PE Center	9141
Kubinak, Gregory	32.00	Dental Hygiene	9150
Lane, Kristin	5.50	Student Activities	9141
Lesko, Mark	7.00	Testing & Tutoring	9141
Licata, Rachel	5.50	Student Activities	9141
McCarthy, Kelly	8.25	PE Center	9141
McKinnon, Shanna	8.25	PE Center	9141
Magliulo, Robert	6.50	PE Center	9141
Martinez, Ana Maria	10.00	E.S.L.	9150
Miller, Karen	7.50	Registrar	9150
Mogadati, Samuel	6.75	Computer Science	9141
Mordukhayev, Vadim	6.75	Office Administration	9141
Mullin, Mary I.	19.00	Learning Resources	9150
Muth, John	12.25	English	9150
Naguib, Mina	6.50	Office Administration	9141
Naik, Ashish	6.50	Computer Science	9141
Okyere, Akwasi	6.50	Minority Student Affairs	9141
Overton, Rochelle	7.00	Financial Aid	9150
Patel, Mahulkumar	6.50	Computer Science	9141
Patel, Meghna	7.00	Office Administration	9141
Patel, Nikunj	6.50	Mathematics	9141
Patel, Parag	6.50	Mathematics	9141
Perez, Ferdinand	6.50	Minority Student Affairs	9141
Patercsak, Robert	9.25	English	9148
Petrick, Emil	9.25	Custodial	9148
Pugliese, Gabriela	6.50	Minority Student Affairs	9141
Rahman, Tanzina	6.50	Learning Resources	9141
Ray, Jennifer	7.25	Testing & Tutoring	9141

VOL. LX-218

9/22/99

Reardon, Douglas	9.00	Chemistry	9141
Reilly, Rod	7.25	Testing & Tutoring	9141
Riad, Amine	7.25	Testing & Tutoring	9141
Rios, Christopher	6.50	Minority Student Affairs	9141
Saymeh, Zena	11.50	Computer Science	9141
Schurko, Judith	8.00	Testing & Tutoring	9147
Shah, Mittal R.	6.50	Office Administration	9141
Singh, Amarjit	7.00	PE Center	9141
Smith, Amy	7.00	PE Center	9150
Tawfik, Adel	7.00	Office Administration	9141
Tawfik, Ihab	7.25	Office Administration	9141
Teixeira, Antonio	6.50	Mech-Civil/Const. Engr. Tech.	9141
Thomas-Dixon, Ingrid	7.00	Counseling & Placement Services	9141
Thomas, Binu G.	6.50	Office Administration	9141
Thomas, Michael	6.50	PE Center	9141
Tiero, Wendy	6.50	Office Administration	9141
Tran, Vu	6.50	Office Administration	9141
Vago, Laszlo	7.25	Mech-Civil/Const. Engr. Tech.	9148
Vasconez, Kleber	6.50	Minority Student Affairs	9141
Wachter, John	10.75	H.R.I.	9150
Walker, Steven	6.75	Mech-Civil/Const. Engr. Tech.	9141
Walker, Steven	7.00	Testing & Tutoring	9141
Williams, Shontell	6.50	Minority Student Affairs	9141
Wroblewski, Sarah	6.75	Mech-Civil/Const. Engr. Tech.	9141
Zarroug, Sara	7.25	Testing & Tutoring	9141

SECTION 6 - SPONSORED AND SPECIAL PROJECTS PERSONNEL

SPONSORED AND SPECIAL PROJECTS PERSONNEL APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>HOURLY SALARY</u>	<u>HPW</u>	<u>DURATION</u>
Karen Albert	NJCATE	Center Assistant	7-2560-130	13.80	35	9/1/99 - 6/30/00

SPONSORED AND SPECIAL PROJECTS PART-TIME TEMPORARY APPOINTMENTS

<u>NAME</u>	<u>HOURLY RATE</u>	<u>DEPARTMENT</u>
Doreen Carone	7.88	Child Care
Veronica Gonzalez	7.88	Child Care
Sara Meijer	7.88	Child Care
Dorca Musseb	7.88	Child Care
Tatiana Poberezna	7.88	Child Care
Jennifer Richard	7.88	Child Care

SPONSORED AND SPECIAL PROJECTS RESIGNATIONS

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>RESIGNATION DATE</u>
Kaseem Perkins	Teacher Aide	Corporate & Community Education	5-5200-130	9/17/99
Keli Watkins	Job Mentor	New Brunswick Center	5-2830-126	9/17/99

VOL. LX-220  
9/22/99

SECTION 7 - PAYROLLS

ACADEMIC ADVISING

(a) BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending September 7, 1999 beginning with the name Lucille Alfieri and ending with the name Diane Trainor, for a total amount of \$22,189.75 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Lucille Alfieri	\$ 728.50
Janet Baker	883.50
Xenia Balabkins	1,619.75
Louise Bernbaum	803.50
Barbara Bogner	3,091.75
Erin Christensen	1,255.50
Margaret Driver	1,945.25
John Evancho	62.00
Trace Gerow	596.75
Patricia Graber	77.50
Nanette Granuzzo	279.00
Jeff Hochbaum	348.75
Theresa Holt	1,286.50
Jane Lasky	62.00
Jerome Olson	2,418.00
Nicholas Picioccio	418.50
Edith Rehbein	2,929.50
Joseph Roach	1,278.75
Maria H. Szalontay	62.00

Selina Thompson	1,433.75	
Lucia Tillotson	379.75	
Diane Trainor	155.00	
	Total	\$22,189.75
Gross amount due this payroll period		\$22,189.75

ACADEMIC ADVISING

- (a) BE IT RESOLVED that the following payroll for Academic Advising be approved for Fall 1999 beginning with the name Xenia Balabkins, and ending with the name Selina Thompson, for a total of \$11,904.00 (budget code 1-112000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	\$ 341.00
Bernbaum, Louise	1092.75
Bowers, Claudine	286.75
Brower, Desiree	69.75
Cullen, Marge	77.50
Daniels, Loretta	1054.00
Dhanda, Naresh	162.75
Evancho, John	596.75
Ghiradella, Leah	317.75
Gutmores, Camille	891.25
Hochbaum, Jeffrey	147.25
Holt, Theresa	395.25
Kinkhabwala, Rita	1224.50
Kleinelp, William	240.25
Lasik, Nancy	248.00
Nicolai, Albert	217.00
Olson, Jerry	372.00

VOL. LX-222  
9/22/99

Osborne, Jeanne	395.25	
Picioccio, Nick	1689.50	
Rapacki, Natalie	372.00	
Stevens, Frances	1061.75	
Swanicke, Helena	131.75	
Szalonjay, Maria	162.75	
Thompson, Selina	325.50	
	Total	\$11,873.00
Gross amount due this payroll period		\$11,873.00

DIVISION OF CORPORATE & COMMUNITY EDUCATION

(a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for September 1999 be approved for the indicated amounts listed below beginning with the name Acevedo, George and ending with the name Zalcman, Andrea for the total amount of \$66,924.20 from (budget code 1-520000-9116-1-00):

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Acevedo, George	99-00:248	75.00
Alexander, Jeanette	99-00:216	810.00
Anderson, Charlotte	99-00:176	210.00
Aquila, Christopher	99-00:112	400.00
Aquila, Christopher	99-00:113	400.00
Arcieri, Diane	99-00:177	540.00
Arcieri, Diane	99-00:177	810.00
Banos, Joan	99-00:178	210.00
Banos, Joan	99-00:178	210.00
Banos, Joan	99-00:201	735.00

9/22/99

Beni, Diane	99-00:202	735.00
Brown, Fred	99-00:224	675.00
Brown, Fred	99-00:110	675.00
Brown, Fred	99-00:109	675.00
Cangelosi, Vito	99-00:245	637.50
Carlson, Deborah	99-00:205	810.00
Carlson, Deborah	99-00:205	675.00
Carlson, Deborah	99-00:205	675.00
Carone, Joseph	99-00:158	400.00
Celauro, Frank	98-99:692	6,498.00
Colon, Frank	99-00:235	158.58
Colon, Frank	99-00:235	634.32
Daniels, Loretta	99-00:135	855.00
DeFoe, Dorothy	99-00:250	105.72
Dunnigan, Michael	99-00:55	3,250.00
Ellis, Deborah Duke	99-00:179	240.00
Fawcett, Katherine	99-00-96	150.00
Fawcett, Katherine	99-00:97	150.00
Fawcett, Katherine	99-00:95	150.00
Fawcett, Katherine	99-00:94	150.00
Fisher, Brenda	99-00:72	150.00
Frank, Barry	99-00:168	1,500.00
Frank, Barry	99-00:168	600.00
Frank, Barry	99-00:168	300.00
Frank, Barry	99-00:168	300.00
Frank, Barry	99-00:169	750.00
Frank, Barry	99-00:170	350.00
Frank, Barry	99-00:170	350.00
Frank, Barry	99-00:170	350.00
Frank, Barry	99-00:170	350.00
Gilroy, Hollie	99-00:156	375.00
Goumas, George	99-00:219	450.00
Goumas, George	99-00:249	200.00

VOL. LX-224

9/22/99

Goumas, George	99-00:221	200.00
Griggs, Barbara	99-00:190	210.00
Guillorn, Gerard	99-00:191	210.00
Howley, Mary	99-00:237	480.00
Jin, Lin	99-00:130	528.00
Johnson, Tom	99-00:149	1,110.00
Karagiannis, Melanie	99-00:247	300.00
Karger, Rachelle	99-00:223	464.00
Karger, Rachelle	99-00:128	464.00
Khaitova, Svetlana	99-00:131	600.00
Kilinski, William	99-00:154	540.00
Kilinski, William	99-00:154	450.00
Klein, Randi	99-00:200	840.00
Laday, Jerome	99-00:182	222.00
LaHara, Rick	99-00:183	258.00
LaHara, Rick	99-00:183	258.00
LaHara, Rick	99-00:183	258.00
Licari, Alex	99-00:217	945.00
Lupo, Vincent	99-00:151	1,050.00
McEntire-Orbach, Teresa	99-00:171	516.00
McEntire-Orbach, Teresa	99-00:171	645.00
McEntire-Orbach, Teresa	99-00:172	645.00
McEntire-Orbach, Teresa	99-00:172	645.00
McEntire-Orbach, Teresa	99-00:172	516.00
McEntire-Orbach, Teresa	99-00:172	258.00
McEntire-Orbach, Teresa	99-00:172	258.00
Mikolai, Marie	99-00:107	144.00
Mikolai, Marie	99-00:108	72.00
Mikolai, Marie	99-00:105	36.00
Mikolai, Marie	99-00:222	288.00
Mikolai, Marie	99-00:145	288.00
Mikolai, Marie	99-00:106	288.00
Miller, Joseph	99-00:117	240.00



Monte, Claudia	99-00:184	276.00
Monte, Claudia	99-00:184	276.00
Morales, Lucy	99-00:125	720.00
Nigro, Michael	97-98:549	405.00
Okwemba, Arthur	99-00:246	1,360.00
Ostberg, Karen	99-00:218	135.00
Patel, Anjana	99-00:244	1,200.00
Pawlak, James	99-00:101	500.00
Pean, Claire	99-00:79	158.58
Peligal, Eli	99-00:119	168.00
Peters, Arnie	99-00:173	840.00
Quispe, Angela	99-00:63	1,200.00
Quispe, Angela	99-00:70	550.00
Quispe, Angela	99-00:220	750.00
Rembert, Laura	99-00:243	1,000.00
Robinson, Betty	99-00:141	632.50
Robinson, Betty	99-00:141	920.00
Robinson, Betty	99-00:141	1,035.00
Ryan, Judith	99-00:116	168.00
Santiago, Fernando	99-00:238	540.00
Sarnouski, Darlene	99-00:127	480.00
Savino-Roth, Elaine	99-00:56	1,450.00
Schachter, Louise	99-00:204	877.50
Schachter, Louise	99-00:204	810.00
Schroth, Alfred	99-00:167	787.50
Scott-Bey, Ron	99-00:74	420.00
Scott-Bey, Ron	99-00:77	420.00
Scott-Bey, Ron	99-00:75	420.00
Scott-Bey, Ron	99-00:76	420.00

9/22/99

Simon, Rachel	99-00:199	348.00	
Small, Loan-Anh	99-00:103	250.00	
Small, Loan-Anh	99-00:102	500.00	
Stanislawczyk, Andrew	99-00:164	560.00	
Thompson, Janet	99-00:126	750.00	
Tobias, Eva	99-00:153	576.00	
Tobias, Eva	99-00:153	960.00	
Traylor, Stephen	99-00:124	116.00	
Victors, Andrew	99-00:185	423.00	
Victors, Andrew	99-00:185	282.00	
Zalcman, Andrea	99-00:104	240.00	
	Total		\$ 66,924.20
Gross amount due this payroll period			\$ 66,924.20

- (b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for September 1999 be approved for the indicated amounts listed below beginning with the name Alston Group and ending with the name Education To Go for the total amount of \$2,611.00 from (budget code 1-520000-9225-1-00):

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Alston Group	99-00:207	\$ 1,750.00
Education To Go	98-99:513	203.00
Education To Go	98-99:514	58.00

9/22/99

Education To Go	98-99:514	87.00	
Education To Go	98-99:515	145.00	
Education To Go	98-99:515	203.00	
Education To Go	98-99:516	58.00	
Education To Go	98-99:517	29.00	
Education To Go	98-99:517	49.00	
Education To Go	98-99:518	29.00	
	Total		\$ 2,611.00
			\$ 2,611.00
Gross amount due this payroll period			

HUMAN RESOURCES DEPARTMENT

- (a) BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Fall 1999 Adjunct Payroll be approved:

VOL. LX-228  
9/22/99

NAME	COURSE(S)	SALARY
Abozo, Matthew	CSC 110-73, CSC 252-72	3,528.00
Abrams, Donna	SOC 224-73	1,323.00
Achenbach, Lucy	DHY 211-01	1,323.00
Acosta, Diane	FRE 121-60, SPA 121-PE	4,440.00
Adams, Markam	PCP 225-01	1,764.00
Adickes, Louis	MGT 210-72, SBM 220-73	3,000.00
Albrecht, Ernest	ENG 010-73	2,220.00
Alongi, Constance	ENG 010-39	1,341.00
Alston, Debroh	CSC 105-73/74	2,205.00
Altman, Susan	ART 109-72	2,220.00
Ambrose, Dominic	ESL 093-72	1,323.00
Anderson, Anne	SCI 156-64	2,340.00
Anderson, Nathaniel	CSC 109-71	1,892.00
Anderson, Ron	MAT 013-PE	1,764.00
Armstrong, Charles	MAT 013-44, MAT 010-62	3,311.00
Ascoli, Eloise	RDG 011-PI	1,404.00
Atkins, Ashley	ART 124-73	1,323.00
Atkinson, Kelly	ELT 226-74	1,764.00
August, James	MEC 111-60	1,323.00
Bachmann, Paul	MAT 129-64, MAT 129-66	3,576.00
Baker, Daniel	CHM 223-64	3,129.00
Balabkins, Xenia	MKT 143-73	2,220.00
Baranski, Thomas	MAT 010-05, MAT 010-15, MAT 010-31	3,969.00
Barra, Peter	CHM 010-60	2,742.00
Bartkowicz, Joseph	ESL 073-PE, ESL 071-73	2,838.00
Batko, Ronald	POL 204-01	1,371.00
Beaumont, Joseph	ENG 122-NE	1,404.00
Bedrock, Candace	RDG 009-01/02, RDG 009-11/12, RDG 009-29/30	3,969.00
Bellina, Maia	HVA 204-64	2,205.00
Beltranena, Michael	POL 202-01	1,404.00
Benitz, Michael	OAD 107-74, OAD 213-71	3,199.00

Berner, Robert	OAD 010-NE	882.00
Berns, Michael	MCT 101-73	1,341.00
Bhandari, Vinod	MAT 013-18	1,788.00
Bhandari, Vinod	PHY 116-60	2,682.00
Bhatia, Paul	CSC 133-60, CSC 133-61	5,920.00
Biedzyski, James	HIS 121-NE	1,323.00
Blakely, Walter	CSC 230-64	2,205.00
Blanco, Virgil	SPA 210-74	2,220.00
Bledsoe, Tracey	BIO 123-05, BIO 211-60	3,969.00
Bockelman, Michael	ECO 201-64	1,341.00
Bohn, Fred	BIO 111-41, BIO 111-42	3,969.00
Bongiorno, Kim	DHY 211-01, DHY 107-01	3,129.00
Botello-Ryan, Theresa	ESL 093-PE, ESL 099-PE	2,646.00
Botnick, Audrey	ESL 083-60, ESL 084-60	2,742.00
Botros, Nagy	MAT 013-77	1,788.00
Bourodimos, Lampros	ENV 201-71	1,404.00
Bowen, Darlene	ENG 121-60, ENG 121-62	2,646.00
Boyd-DeMarzio, Jacqueline	MAT 101-60	2,220.00
Bump, Ellen	MED 211-01	441.00
Burke, Lillian	CSC 105-3/15, CSC 105-9/10	4,680.00
Bush, Renae	RDG 011-60, RDG 011-62	2,646.00
Butula, Andrew	ACC 102-74, ACC 211-72	5,920.00
Calamoneri, Kirsten	ESL 083-65	1,323.00
Calcaterra, Salvatore	ENG 010-47	1,419.00
Cardillo, James	BUS 201-76	1,500.00
Cardone, Joseph	SPE 121-EB	1,770.00
Casey, Frank	MGT 214-72	1,323.00
Cerchio, Michael	CHM 107-60	2,205.00
Chen, Judy	DTC 101-74, HRI 105-74	2,960.00
Chen, Marie	MAT 013-29, MAT 010-03	3,276.00
Chill, Leonard	HIS 121-71, HIS 122-73	3,540.00
Chkolnikova, Elena	ESL 063-60, ESL 064-60, ESL 064-PE	3,969.00
Cilente, Jerald	PSY 123-18, PSY 123-20, PSY 219-01	4,113.00
Cirbus, Phyllis	ESL 075-PE, ESL 072-76	2,682.00
Cohen, Susan	MAT 013-04, MAT 013-15	3,744.00

VOL. LX-230

9/22/99

Cohn, Ricki	ENG 122-W0	2,220.00
Colon, Frank	CSC 235-64, CSC 235-65	5,920.00
Cooper, Bernard	PED 112-01, PED 112-02	1,764.00
Cooper, Kathy	CHM 010-79	894.00
Corso, Mark	PSY 222-03, PSY 235-73	2,742.00
Costanzo, Kathleen	DHY 211-01	3,276.00
Cote', Marie Dr.	CHM 124-60	1,341.00
Cullen, Edward	POL 201-01, POL 201-72, POL 204-74	4,212.00
Cullinen, John	MAD 108-72	2,365.00
Dalessandro, Andrea	MAT 010-04, MAT 010-13	2,646.00
Daniel, Loretta	ENG 131-72, ENG 125-73	3,700.00
Darrar, David	RDG 009-23/24, ENG 010-07	2,742.00
Davidowitz, Samuel	ENG 122-5N	1,323.00
Davies, Mark	EDU 208-72	1,323.00
Davis, Wellington	MGT 220-71	1,500.00
De Lucia, Maria	MAT 124-RN	2,220.00
DeBeer, Elizabeth	SSH 010-03	1,323.00
DeBella, Elliot	EDU 121-71, EDU 207-73	2,808.00
Delahunty, Julie	ESL 099-71	1,404.00
Delisi, Mary Beth	ENG 009-PE	1,764.00
DelVecchio, Sallie	ENG 212-73	2,220.00
Denes, Michael	ACC 206-71	1,644.00
Deshpande, Kalyan	CSC 160-73	1,323.00
Dever, Edward	BIO 124-64	2,808.00
Dhanda, Naresh	CSC 134-60, CSC 134-61	5,920.00
Dineen, Jack	CSC 010-02, CSC 010-04	4,440.00
Dingle, Donna	RDG 009-60/61, RDG 009-62/63	2,808.00
Dingle, Robert	RDG 009-64/65, RDG 009-66/67	3,000.00
diPasquale, Emanuel	ENG 121-76, ENG 121-EB	4,440.00
Doemling, George	RDG 011-5N, ENG 121-47, ENG 121-38	4,113.00
Donohue, Linda	ENG 010-74	1,371.00
Dorflauffer, Kenneth	BUS 101-13, BUS 101-5N, SBM 210-72	4,311.00
Dorflauffer, Suzanne	ENG 010-PE	1,419.00
Ducksworth, Stephanie	SOC 205-NE	1,323.00
Dunatale, Tina	CSC 105-70	1,323.00

Dwyer, Adrienne	ART 109-01	1,323.00
Eaton, Vi	CSC 105-PE	1,323.00
Edelson, Jay	CIT 208-72, MEC 117-74	4,440.00
Egidio, Denise	SPA 121-02, SPA 121-04, SPA 121-08	3,969.00
Ellison, Richard	ACC 207-73, ACC 280-74	2,838.00
Elsaady, Mohamed	MAT 010-25	1,323.00
Errickson, John	ACC 101-74	2,960.00
Evancho, John	ACC 202-73, ACC 203-72	3,311.00
Fair-Davis, Jami	RDG 011-71	2,220.00
Farina, Maria	HIS 121-11, HIS 121-5N, HIS 121-74	4,212.00
Fee, Geraldine	PSY 123-12, PSY 123-17, PSY 123-19	4,311.00
Feldman, Alan	PSY 223-74, PSY 223-NE	2,742.00
Feldman, Robert	MAT 014-77	1,764.00
Filardi, Virginia Dr.	CHM 107-41	3,700.00
Fink, Edward	LET 111-74	1,500.00
Finkel, Barbara	RDG 009-43/47, RDG 009-45/46	2,646.00
Fishco, Robert	BUS 101-72, BUS 101-73	4,440.00
Flakker, Jean	CIT 105-79	2,220.00
Fleming, Phyllis	CSC 247-64	3,700.00
Flores, Ricardo	SPA 121-03	1,404.00
Flynn, William	POL 202-73	1,323.00
Fogas, Karen	OAD 101-03	1,437.00
Fogu, Thomas	RDG 011-C8	1,323.00
Foster, Steven	ELT 239-73	3,436.00
Frary, John	HIS 256-71, HIS 221-72	4,440.00
Freed, Gerald	ELT 239-73	357.00
Freier, David Dr.	BIO 105-60	2,205.00
Freiwald, Andrea	ART 201-71, ART 201-74, ART 202-72	4,500.00
Galgan, Sheila	MAT 013-NE	1,764.00
Gallo, Leonard	SPA 122-64, SPA 221-66	3,000.00
Gaspar, John	MAT 132-60	1,872.00
Ghiradella, Leah	RDG 011-64, RDG 011-66	4,440.00
Ghorashi, Azam	MAT 010-29, MAT 010-49	2,742.00
Giaquinto, Patricia	HED 150-05, HED 150-15, HED 150-17	3,969.00
Gladstone, Harold Dr.	CHM 123-60	5,180.00

VOL. LX-232

9/22/99

Glazar, Barry	ENG 009-33/34, ENG 010-76	4,440.00
Gold, Dennis	MKT 201-71	1,644.00
Goldberg, Ed.	CSC160-76, CSC 251-71	2,646.00
Goldfarb, Ronald	LET 104-73, LET 280-74	4,440.00
Goldfarb, Theodore	FSC 103-72	1,419.00
Goldstein, Marvin	PHY 131-60	2,682.00
Gorman, Janet	PED 143-74, PED 144-72, PED 143-02, PED 143-03, PED 143-04	4,570.00
Graf, Anna	MAT 104-74	1,323.00
Grant, P. Norman	ENG 010-PI	1,323.00
Granuzzo, Nanette	ITA 221-60	2,220.00
Grau, Caesar	SPA 121-01, SPA 122-01	2,742.00
Gray, Brenda	AFS 231-NE	2,220.00
Greenfield, Michele	MAT 013-NO	2,960.00
Greenhouse, Michael	SOC 131-72, SOC 225-74	4,440.00
Grey, Daine	PSY 123-71, PSY 123-73	4,440.00
Groninger, Donald	MAT 129-76, MAT 206-62	3,528.00
Grossi, Robin	HRI 107-02	2,646.00
Guberer, Yuri	IND 105-71	1,788.00
Gugliotta, John	MAT 010-26, MAT 010-32, MAT 010-09	4,113.00
Gulati, Usha	CSC 208-67/68	3,969.00
Gundanna, Guy	CSC 234-60	2,235.00
Gurdak, Jennifer	ENV 211-60	2,646.00
Guterl, Joseph	BUS 201-72	1,437.00
Gutmore, Camille	CSC 105-77/78	2,205.00
Hagen, Gerhard	CSC 133-66	2,682.00
Halkiadakis, Bill	MEC 221-71, CIT 104-70	4,023.00
Hall, Kenneth	CSC 244-60/61	3,576.00
Hall, Lillian	CSC 200-73, CSC 239-64	3,576.00
Hamden, Janice	MAT 013B-01	2,960.00
Hannigan, Eugene	MAT 013-07, MAT 013-11	3,656.00
Hannon, Janet	MED 211-01	766.29
Harko, Jenny	ESL 060-72, ESL 060-73, ESL 063-74	4,212.00
Hayes, Kevin	ENG 010-5N, ENG 121-5N	2,646.00
Helman, Sanford	ECO 202-73	2,220.00
Heltze, Victor	MAT 010-07, MAT 010-08	3,540.00



Henni-Jones, Ildiko	PSY 123-04, PSY 123-22, PSY 235-04	3,969.00
Hepburn, Eric	SPA 121-NE, SPA 122-NE	4,440.00
Herrling, John	PSY 244-73	2,220.00
Hertrich, Fred	POS 220-72	2,220.00
Hinton, Melvin	MAT 013-64, MAT 013-66	3,784.00
Hionis, Nika	MAT 013-76, MAT 010-TT	3,500.00
Hirschfeld, Roy	PSY 255-71	1,404.00
Hoang, Teresa	CSC 125-60	1,764.00
Hoang, Tony	CSC 211-64/65	3,969.00
Holt, Theresa	PSY 123-NE, PSY 123-5N	4,440.00
Huq, Shamsul	CSC 134-67, CSC 110-72	4,410.00
Ianuale, Louis	HIS 121-09, HIS 121-15, HIS 122-06	4,500.00
Jaccarino, Janet	DHY 211-01	1,341.00
Jahnke, James	ENV 205-72	1,323.00
James, Victoria	THE 105-73, SPE 121-76	2,742.00
Jarocki, Veronica	RDG 011-76, RDG 011-PE	2,742.00
Jarvi, Diane	MAD 107-03, PCP 221-01	3,969.00
Jennings, Dorothy	DHY 211-01	1,323.00
Jeter, Michael	ENG 010-MW, ENG 122-72	4,440.00
Jiminez, Jose	ACC 101-01	1,764.00
Jin, Guangshan	CSC 105-71/72	2,205.00
Joho, Kim	BIO 211-64	2,682.00
Jones, James	MKT 203-72	1,500.00
Josselyn, James	MUS 130-74, MUS 136-74	1,323.00
Kahora, James	HED 205-71	2,220.00
Kaminker, Martin	DHY 203-01	914.00
Kanterman, Ronald	FSC 212-71	1,419.00
Kantor, Irwin	SOC 140-71, SOC 121-72	4,440.00
Kaplan, Robert	MAT 010-66, MAT 010-64	2,646.00
Karas, Alida	ENV 207-72	1,872.00
Karger, Rachelle	SPA 122-03	1,500.00
Keisewetter, Carl	CIT 106-71	2,220.00
Keller, James	ENG 121-NO, ENG 009-NE	5,180.00
Kellisch, Fred	CSC 105-79	1,371.00
Kelton, Saul	PHI 121-73, PHI 122-71	4,440.00

Kim, Hui	CSC 208-60/61	4,023.00
Kinkhabwala, Rita	MAT 013-34	1,916.00
Kirbos, Steve	MEC 111-60	1,371.00
Kirstein, Ilia	ENG 010-38, ENG 010-45	2,646.00
Kleiman, Frayda	DHY 211-01, DHY 105-01	2,365.00
Klein, Richard	MAT 014-60, MAT 014-62	5,920.00
Kleinelp, William	BIO 123-60	4,440.00
Kletzien, Emily	ESL 075-76	1,323.00
Kluizenaar, Donald	PHY 122-60	3,288.00
Kolber, Cheryl	BIO 117-01	2,682.00
Kornienko, Anna	CHM 010-70	2,646.00
Kortmansky, Kieve	ECO 201-73	1,419.00
Krimsky, Francine	MAD 112-60, AGD 206-72	6,660.00
Krishan, Kewal	MAT 107-60, MAT 125-62, MAT 010-02	4,113.00
Kuboski, Ronald	COM 105-74	1,371.00
Kuboski, Ronald	ENG 010-60	1,371.00
Lam, Henry	MAT 010-60, MAT 131-76	3,129.00
Lander, Jay	MAD 106-64	2,808.00
Landers, Michael	ACC 101-73, ACC 102-71	5,920.00
Larsen, Carl	ENG 122-PE, ENG 121-40, ENG 121-46	4,023.00
Lasek, Nancy	RDG 011-08, RDG 011-37, RDG 011-38	4,023.00
Laskowski-Sachnoff, Marily	HRI 213-73	2,220.00
Lasky-MacPherson, Jane	ENG 121-IS	4,440.00
Lax, Judith	SPA 121-06, SPA 121-07, SPA 121-11	4,932.00
LeBlanc, Greg	PED 139-71	1,480.00
Levine, David	CSC 105-75/76	2,205.00
Lieb, Heidi	ESL 072-74	1,323.00
Liefert, Jane	CSC 257-73	2,220.00
Liefert, John	CSC 010-60	1,323.00
Lipman, Mark	CSC 208-64/65	4,212.00
Lipper, Stanley	BUS 107-76, BUS 107-NE	3,288.00
Logal, Kenneth	CSC 010-NE	1,323.00
Lotz-Walthen, Christine	BUS 101-71	1,323.00
Ludwig, Brian	SOC 123-72	1,323.00
Lugo, Angela	ENG 121-72	2,220.00

Luithle, Harold	BIO 106-60	2,205.00
Luyando, Nancy	PED 140-73, PED 140-76	1,872.00
Lymberis, Costas	PHY 115-64	2,838.00
Mackin, Elizabeth	ENG 122-76	1,323.00
Mady, Beatrice	ART 222-76	1,404.00
Mah-Essiet, Edem	BIO 123-64	2,646.00
Mahon, Camille	ESL 061-73	2,220.00
Mahoney, Robert	CSC 133-64/65	4,000.00
Maioriello, Paul	CSC 160-72	1,419.00
Maldonado, Elsie	ESL 062-76, ESL 093-74	2,646.00
Marchitto, Caroline	LET 101-71, LET 113-72	2,285.00
Marcipal, Mason	CSC 010-01	2,220.00
Marden, Richard	MAT 127-72	1,404.00
Marotta, George	MAT 010-5N, MAT 013-5N	3,311.00
Marshall, Ben	ENG 122-74, ENG 235-72	4,440.00
Martin, Rouky	CSC 245-64/65	3,969.00
Massopust, Anton	SCI 108-76	1,872.00
Masters, John	EDU 126-74	1,419.00
Matson, Susan	ESL 092-73	1,323.00
Maugle, Kenneth	PSY 123-31	2,220.00
McCluskey, Joseph	PSY 227-01	1,341.00
McDowell, Douglas	SOC 131-CG	1,341.00
McGarigle, Carolyn	ESL 083-64, ESL 084-64, ESL 085-71	4,023.00
McGliney, Terry	BUS 201-71, BUS 202-74	4,440.00
Menta, Rocco	PSY 123-42	1,323.00
Mento, Frank	MAT 013-60, MAT 013-62	3,656.00
Migden, Barbara	RDG 009-NE, RDG 011-NE	3,129.00
Miglec, Peter	ESL 085-72	1,419.00
Minucci, Johanna	RDG 009-5N, ENG 009-5N	3,528.00
Mo, Siuyin	PHA 101-01	2,205.00
Mora, Maria	SOC 121-76	2,220.00
Morazan, Doris	ESL 093-71, ESL 094-74	2,838.00
Morgan, James	SPE 121-74	2,220.00
Moskovich, Jennifer	ESL 062-71	1,323.00
Moskowitz, Jack	ENG 010-NE, ENG 122-71	4,440.00

9/22/99

Munley, Michael Dr.	CHM 123-64	3,129.00
Murray, John Dr.	CHM 010-79	2,960.00
Musante, Michael	ENG 010-C8	1,323.00
Muth, John	HIS 121-76	1,323.00
Nagy, Karoly	SOC 121-74	2,220.00
Nakasian, Sterling	BUS101-76	1,341.00
Neelakandam, Mani	CSC 133-63	2,646.00
Neutuch, Harold	ACC 101-76, ACC 101-NE	3,528.00
Nguyen, Anita	ESL 074-PE	1,404.00
Nicholas, Milicent	SOC 121-73, SOC 141-72	4,440.00
Nicolai, Albert	ENG 122-IS	5,920.00
Niroomand, Kurban	CSC 241-68	2,646.00
Noe, Marisa	ITA 122-66, ITA 121-64	2,646.00
Nolan, Raymond	CIT 213-01, CIT 214-76	3,700.00
Norton, Margaret	BIO 105-64	2,205.00
Novellino, Joseph	MAT 013-EB	1,764.00
Nuzollo, Christina	ENG 121-C8, ENG 009-37/38	2,646.00
O'Brien, Susan	ENG 010-43, ENG 010-48	2,646.00
Okwemba, Arthur	OAD 114-62	1,480.00
Olson, Jerry	ENG 009-60/61, ENG 010-62	4,440.00
Orosz, Theresa	OAD 110-60, OAD 113-60	2,960.00
O'Rourke, Jeannette	MAT 013-31	2,960.00
Osborne, Jeanne	MAT 131A-60	2,220.00
Palanker, Patricia	BIO 112-60	4,440.00
Palushock, Edward	EDU 121-01, EDU 121-02, EDU 207-01	4,500.00
Pani, Carol	OAD 122-72	2,960.00
Parker, Michael	ENV 203-73	1,323.00
Pastor, Christina	BIO 106-64	2,235.00
Patangi, Amin	ECO 201-76	1,323.00
Peace, Patrick	HIS 222-73	1,323.00
Pearce, David	MEC 219-60	3,700.00
Pellicane, Anthony	COR 207-72	1,644.00
Perez, Raymond	HED 150-74	1,371.00
Perry, Joseph	BIO 117-60	2,808.00
Perry, Kevin	MED 211-01	252.00

Peter, Arnold	CSC 251-74	1,341.00
Petersen, Lawrence	ACC 101-72, ACC 101-EB	4,384.00
Petralia, Louis	CSC 233-60	2,500.00
Picard, Joseph	RDG 009-PA	1,764.00
Picard, Otto	PSY 123-76, PSY 123-PE	3,288.00
Picioccio, Nick	CSC 225-64, CSC 108-72	5,180.00
Pipitone, Christine	ESL 094-71	1,323.00
Plant, Richard	HED 200-71, HED 200-73	3,288.00
Poirier, Alane	PCP 224-74	2,960.00
Policastro, Peggy	HRI 218-71	1,341.00
Pope, Dennis	POS 220-01	1,323.00
Popel, George	MAT 014-NE, MAT 123-NE	5,180.00
Portnoy, Darin	BUS 201-EB	1,371.00
Prag, Barry	SPE 121-72	1,419.00
Press, Jerome	AGD 212-73, AGD 205-01	2,646.00
Prives, Loretta	ACC 280-01, LET 100-01, BUS 202-02	2,646.00
Przygoda, Margaret	BIO 010-60	4,440.00
Puccio, MaryAnn	ITA 121-76	1,437.00
Pugh, Derrick	CSC 110-75, CSC 110-76	3,656.00
Ramer, Elliot	SPA 121-60, SPA 121-62	4,440.00
Ramer, Iris	ESL 075-72, ESL 075-74	4,440.00
Ramirez, John	PSY 123-74, PSY235-72	4,440.00
Rapaeki, Natalie	MAT 010-76	1,500.00
Rebold, Allan	MAT 010-01, MAT 010-12	2,682.00
Rehbein, Edith	ENG 225-74	2,220.00
Reilly, Kathleen	PSY 223-02, PSY 223-04	2,646.00
Reitmann, John	MAT 010-48, MAT 013-65	3,129.00
Rice, Peter	SPE 121-NE	2,220.00
Richman, Susan	ESL 085-PE	1,371.00
Riemann, Angelina	OAD 010-01, OAD 101-04	2,205.00
Riordan, John	CSC 133-68/69	3,576.00
Rivera, Susan	ESL 072-71, ESL 085-76	2,874.00
Rizzo, Richard	HIS 122-74	1,323.00
Roach, Joseph	ENG 121-64, ENG 121-66	4,440.00
Robinson, Allan	MUS 103-01, MUS 104-01, MUS 109-01, MUS 110-01, MUS 123-71	3,528.00

9/22/99

Rodgers, Robert	BUS 107-73	1,437.00
Rosen, Martin	BIO 111-64	2,646.00
Rosen, Michelle	SPE 121-05	1,323.00
Rosen, Roberta	HED 150-03, HED 150-07, HED 150-14	4,023.00
Roychowdhury, Lipika Dr.	CHM 123A-01	882.00
Roychowdhury, Lipika Dr.	MAT 109-02	1,323.00
Rubino, Frank	MEC 123-60	4,440.00
Ruemmler, Ron	MAT 102-06	2,220.00
Ruhno, Edward	ACC 101-60, BUS 115-74	3,500.00
Ryan, Karen	ESL 099-72	1,341.00
Sacchi, John	PED 132-72	1,480.00
Sachs, Jay	MAT 131-60	2,960.00
Sachs, Neil	MAT 010-PE	1,341.00
Sacks, Donald	MAT 013-12	1,764.00
Santarpia, Peter	BIO 010-64	2,646.00
Santoro, Richard	ELT 101-64	3,000.00
Sanyal, Arundhati	ENG 010-09, ENG 010-34	2,646.00
Satwalekar, Mukand	CSC 125-64	1,764.00
Saunders, Lawrence	RDG 009-PE	1,788.00
Sautter, Walter	CHM 124-60	2,360.00
Saymeh, Fakhry	CSC 105-FS	1,323.00
Schneider, Alvin	MAT 014-76	1,828.00
Schultz, Frank	ART 103-71	1,480.00
Schwartz, Carol	JEF 114-72, BUS 107-PE	2,205.00
Shaffer, Daniel	PSY 219-72	1,500.00
Shafranski, Jean	OAD 010-60, OAD 101-65	2,500.00
Shah, Gary	MAT 010-37, MAT 013-40	3,087.00
Shenouda, Nadia	ESL 084-PE	1,419.00
Sherman, Thomas	MAT 014-64, MAT 127-66	3,276.00
Shiffman, Norman	RDG 009-33/34, RDG 009-49/50	2,682.00
Shoban, Matthew	PED 120-60, PED 120-64, PED 127-76, PED 127-78	3,656.00
Sillup, Mary	PSY 123-15, PSY 235-05	2,838.00
Silva, Robert	BUS 101-EB	1,341.00
Simonetti, Ellen	PSY 123-03, PS 123-05	2,682.00
Sinai, D	CSC 105-11/12, CSC 107-72	3,087.00

Smith, Ron	CSC 246-60/61	3,528.00
Sorace, Cynthia	HED 150-72	2,220.00
Spencer, Vernon	MAT 013A-60, MAT 014-PE	3,576.00
Srinivasan, Surya	MAT 013-19	1,764.00
Stanzione, Doreen	PSY 123-07, PSY 123-16	2,646.00
Stefaniak, Linda	SCI 155-60	2,285.00
Stellar, Robert	CSC 165-77, CSC 110-68	3,528.00
Stevens, Frances	ENG 009-64/65	1,500.00
Storm, Neil	ESL 073-60, ESL 062-74, ESL 091-72	6,660.00
Strachan, Laura	ENG 010-64, ENG 010-66	4,440.00
Strugala, Richard	ENG 243-IS, ENG 244-IS	2,960.00
Subrahmanyam, Mani	CSC 200-71	1,323.00
Sulley, Robert	CSC 105-01/02, CSC 105-17/18	4,410.00
Szalontay, Maria	HIS 122-72	1,371.00
Talissetti, Padma	RDG 011-04, RDG 011-20, RDG 011-33	3,969.00
Tancs, Linda	LET 100-72	882.00
Tellone, Ralph	HRI 103-71	3,700.00
Temples, Donna	CSC 105-WF	1,323.00
Terelle, Robert	ESL 060-PE, ESL 063-PE	2,682.00
Thompson, Selina	MAT 010-NE	2,220.00
Trad, F. Joseph	ENG 122-73	1,323.00
Trapp, Carol	RDG 011-16, RDG 011-29, RDG 011-34	4,023.00
Treusch, Merle	POS 201-71	1,323.00
Trimarco, Richard	PII 123-74, PII 124-72	3,540.00
Tucker, Priscilla	MAT 010-41, MAT014A-01	3,276.00
Tyska, Claudia	ACC 102-76	1,764.00
Vastano, Joseph	HRI 108-74	3,700.00
Venkataraman, Sriram	CSC 241-60	2,646.00
Vera, Stephanie	ESL 083-PE	2,220.00
Vicens, Ismael	ECO 202-71	1,404.00
Wagner, Kathrin	ENG 122-64, ENG 122-66	2,646.00
Waidelich, Richard	HRI 205-71	2,960.00
Waintraub, Jack	ELT 111-71	3,700.00
Wargo, Alicia	MAD 117-03	2,646.00
Weaver, Timothy	PSY 227-74	1,323.00

VOL. LX-240  
9/22/99

Weeks, Daniel	HIS 121-72, HIS 121-73	2,646.00
Weill, Barbara	CSC 107-01/02, CSC 105-05/06	4,113.00
Wells, Alecia	MAT 010-NO	1,341.00
Wenzell, Tim	ENG 121-NE, ENG 121-PE	2,682.00
Williams, Mark	MAT 010-OB	1,323.00
Williston, George	MAT 123-60	1,500.00
Wittman, Scot	ART 110-74	1,371.00
Wolf, John	LET 110-72	1,371.00
Wood, Thomas	MAD 107-73, AGD 209-71, PCP 213-71	4,023.00
Yablonsky, Harvey	MAT 010-33	1,323.00
Yacker, Stanley	LET 112-01	1,323.00
Yenalavage, Roma	BIO 111-60	2,646.00
Yip, Thomas	CSC 125-76, CSC 108-76	2,874.00
Zale, Steve	CSC 134-64, CSC 134-65	5,920.00
Zangrillo, Andrew	HED 209-73	1,371.00
Zaun, Ann	LET 106-71	1,341.00
Zelazko, Aggie	PSY 222-74	1,323.00
Zifchak, Josephine	MAT 010-36, MAT 010-47, MAT 010-28	4,311.00
Zifchak, Robert	PED 143-72	1,480.00
Zimmerman, Daniel	ENG 121-73, ENG 121-74	4,440.00
Zimmerman, Wendy	PED 146-72, PED 146-74	1,828.00
Zumbrunn, Karen	MUS 131-72, MUS 145-01	2,646.00

COOPERATIVE ED COORDINATORS

Heltzer, Vic	1,040.00
Kalugin, Lloyd	2,180.00
Kleinelp, William	150.00
Orosz, Theresa	740.00
Pam, Carol	250.00
Pearlman, Martin	740.00
Sieglfried, Jay	250.00
Trainor, Diane	100.00
Volk, Jean	100.00
Zale, Steven	350.00



ACADEMIC COUNSELORS

Burton, Rita	761.22
Calvo-Scott, Zoraida	317.16
Carter, Les	634.35
Dohrenwend, Kevin	761.22
Griffith, Ed	888.09
Magle, Ken	888.09

VOL. LX-242  
9/22/99

**SECTION 8** - POLICIES - No actions

After discussion, the motion was unanimously carried.

**SECTION 9** - MISCELLANEOUS

Mr. Figg moved, seconded by Mr. Bellizio, for adoption of the following resolution:

- (a) BE IT RESOLVED that the invoice for services rendered by the firm of Jackson, Lewis, Schnitzler and Krupman be approved in the amount of \$8,333.00 for the period July 1, 1999 through July 31, 1999, for services rendered relating to labor relations, EEO and other personnel matters.

After discussion, the motion was unanimously carried.

Mr. Figg moved, seconded by Mr. Bauer, for adoption of the following resolution:

- (b) WHEREAS, there is a need to review the human resources procedures and practices in view of the increasing demands imposed on the human resources functions at the College; and

WHEREAS, the firm of TR Anton, Incorporated has the necessary expertise and experience to perform said review,

NOW, THEREFORE, BE IT RESOLVED that the firm of TR Anton, Incorporated be appointed to conduct an audit of the human resources policies and procedures at Middlesex County College for a fee not to exceed \$3,000, said review to be done in two days at a daily rate of \$1,500; and

BE IT FURTHER RESOLVED that the President is authorized to sign the letter of appointment with TR Anton, Inc.

After discussion, the motion was unanimously carried.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. Bakum presented an overview of his report for the month of September 1999 (copy attached to Minutes).

AUDIENCE

No comments.

GENERAL

Mr. Otlowski conveyed his father's gratitude for having been honored with this year's L'Hommedieu Award.

-----

VOL. LX-244

9/22/99

There being no further business, the meeting was adjourned at 7:35 p.m. Chairman Wernik announced that the next regularly scheduled meeting of the Board of Trustees will take place on Wednesday evening, October 27, 1999.

---

HOWARD BELLIZIO

Secretary

PARTICIPATION AGREEMENT

for the

NEW JERSEY VIRTUAL COMMUNITY COLLEGE CONSORTIUM

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 1999, among the county colleges of the State of New Jersey listed on Schedule A (referred to individually as a "Member" and collectively as the "Members") which have signed this Agreement agreeing to be bound by its terms.

WITNESSETH:

WHEREAS the Members hereby form a voluntary academic consortium to be known as the

NEW JERSEY VIRTUAL COMMUNITY COLLEGE ("NJVCC"),

which consortium is established for the purpose of sharing distance learning resources among the Member colleges so that students throughout New Jersey will be able to enroll in a wide range of distance learning services offered by New Jersey's community colleges; and

WHEREAS the Members desire to provide for the organization and administration of the NJVCC; and

WHEREAS each Member relies on and is intended to be the beneficiary of the terms of this Agreement and has approved the signing of the Agreement by appropriate Resolution of its Board of Trustees;

NOW, THEREFORE, in consideration of the mutual promises made herein, the Members agree as follows:

1. **Definitions.** As used throughout this Agreement, the following words shall have the meanings set forth herein:
  - a) "*Administrative Committee*" means the body charged with administrative oversight of the NJVCC, and consisting of one representative designated by each Member.
  - b) "*Business Officers Association*" means the New Jersey Community College Business Officers Association.
  - c) "*Consortium Student*" means a student registered in a program of study or course at the Home College who enrolls in an Internet course offered through the NJVCC.
  - d) "*Home College*" means the county college for the county where the student resides or where the student is enrolled in a certificate or degree program or course.
  - e) "*Home Page*" means the electronic web site maintained by the NJVCC.
  - f) "*Provider College*" means the county college providing the Internet course.

2. **Purpose and Objectives.** NJVCC shall promote the sharing of distance learning resources among the Member colleges, including telecommunications infrastructure, distance learning courses and programs, and related faculty, administrative and student services necessary to support shared distance learning. The primary objective of the NJVCC is to increase access to post secondary education at Member colleges regardless of geographic or time constraints. NJVCC shall also seek external funding to support shared distance learning so that Member colleges remain competitive with other virtual colleges available to the New Jersey higher education marketplace. In meeting these objectives, NJVCC shall be student-centered, flexible, entrepreneurial and financially self-sustaining.

3. **Members.** Membership in the NJVCC shall be open to all county colleges of the State of New Jersey. A county college which is not an initial signatory as listed on Schedule A, may become a Member of the NJVCC by executing the Rider Agreement attached to this Agreement and delivering the signed Rider Agreement to the Secretary of the Administrative Committee.

4. **Authority of the Administrative Committee.** The Administrative Committee shall be responsible for the administration and coordination of the NJVCC. By majority vote, the Administrative Committee shall:

- a) adopt, revise and amend by-laws governing the work of the Administrative Committee, which shall be consistent with the terms of this Agreement;
- b) adopt, revise and amend rules and guidelines as needed for the organization and operation of the NJVCC, which shall be consistent with the terms of this Agreement;
- c) adopt a change in the name of the consortium if deemed in the best interests of the consortium;
- d) determine the services to be provided to the Members by the NJVCC;
- e) determine a formula for apportionment of NJVCC operational costs among the Members;
- f) annually review and adopt, in consultation with the Business Officers Association, a statewide formula for sharing by the Home and Provider Colleges, of tuition and State support revenue from internet courses taken through the NJVCC for academic years subsequent to the 1999-2000 academic year;
- g) consult with the Business Officers Association, and with the academic and continuing education officers of the Members, and annually recommend for adoption by the Member colleges, a statewide distance education tuition/fee rate for all courses offered through the NJVCC. The recommended tuition/fee rate for the 1999-2000 academic year for both in-county and out-of-county students shall be not more than \$80 per credit ;
- h) maintain in the name of the New Jersey Council of County Colleges, a segregated operating account for the NJVCC;
- i) approve expenditures made on behalf of the NJVCC;
- j) promote and seek external funding to support the NJVCC;
- k) retain consulting or professional services as necessary for the operation of the NJVCC, including the design, maintenance and installation of software and the Home Page, and for

development of external funding to support the NJVCC; and provide advice to Members for the development and maintenance of high quality credit and noncredit courses, certificates and associate degrees, and advice to foster cooperation among Members and increased student access to the distance learning services offered by the Members.

5. **Organization and Program Offerings.** NJVCC is not organized as a separate degree granting college. The Member colleges shall provide instruction and all credentialing functions. Member colleges shall cooperate in offering, through the NJVCC, high quality Internet courses, (credit and noncredit) certificates, and associate degrees. Member colleges offering distance learning degree or certificate programs through NJVCC shall comply with the standards established by the Middle States Association of Colleges and Schools for distance learning courses.

6. **Reimbursement Formula and Accounting.** For the 1999-2000 academic year, tuition and State support revenue from courses taken by a Consortium Student, (excluding county support), shall be divided equally between the Home College and the Provider College. By March 1<sup>st</sup> preceding each academic year, the Administrative Committee, in consultation with the Business Officers Association, shall adopt a statewide formula for sharing by the Home and Provider Colleges, of tuition and State support revenue from courses taken through the NJVCC by a Consortium Student during academic years subsequent to the 1999-2000. Within thirty days (30) after commencement of each academic semester the college collecting the tuition revenue from the Consortium Student shall provide a written accounting to the Member college entitled to share the revenue. The accounting shall identify the student, the course, and the revenue to be derived therefrom. Payment of the amount due the other Member college from tuition, subject to adjustment for refunds and bad debt, shall be paid no later than the end of the semester in which the course is taken. Payment of the amount due the other Member college from State support revenue shall be paid one year after the close of the semester in which the course was taken.

7. **Registration Process.** Internet courses and degree and certificate programs offered by Member colleges will be displayed on the NJVCC Home Page. Course listing will identify the Provider College, course description and prerequisites, scheduling, credit hours, and available information regarding the faculty assigned. If the desired course is offered by the student's Home College, the NJVCC Home Page will default to registration for the Home College course. If the desired course is not offered by the student's Home College, the NJVCC Home Page will direct the student to courses offered by Provider Colleges which the Home College has determined to be acceptable for fulfillment of the academic requirements of the Home College. The NJVCC Home Page will prompt and instruct all in-state students to register for courses at the Home College except that non degree seeking students will be able to register directly at the Provider College for courses that do not fulfill the academic requirements of the Home College.. In-state students registering for courses at the Home College will pay the tuition to the Home College and the Home College will count these students in its enrollment audit for state aid. The Home College will reimburse the Provider College according to the statewide formula adopted under Paragraph 6. Earned credits for approved courses will be awarded by the Home College. The NJVCC Home Page will prompt and instruct out-of-state students to register for courses at the Provider College and to pay the tuition to the Provider College, and the Provider College will count out-of-state students in its enrollment audit for state aid.

8. **Responsibilities of Home College.** The Home College shall assume and discharge the following functions in addition to the responsibilities set forth in Paragraphs 6 and 7:

- a) Provide the student with the full range of student services and administrative services, including faculty advisement, typically made available to students enrolled in traditional on-campus courses.
- b) Award earned credits for approved courses taken by a Consortium Student.
- c) Promptly respond to requests of the Provider College for information necessary to the delivery of instructional services, to verify the academic status of the student, or to verify the accounting for revenue sharing.
- d) Provide proctored testing.
- e) Establish and implement academic and student service policies related to the distance learning course offerings.

9. **Responsibilities of Provider College.** The Provider College shall assume and discharge the following functions in addition to the responsibilities set forth in Paragraphs 6 and 7:

- a) Maintain an offering of high-quality Internet courses which meet applicable accreditation criteria.
- b) Employ the faculty and provide instructional services required for the Internet course.
- c) Administer on-line testing and evaluation the student's achievement of course proficiency and report the grade earned.
- d) Provide an on-line help desk to facilitate access to the courses offered by the Provider College.
- e) Keep current its listing of course offering information on the NJVCC Home Page.
- f) Promptly respond to requests of the Home College for information necessary for credentialing, to verify the enrollment status of the student, or to verify the accounting for revenue sharing.

10. **No Restriction On Course or Program Offerings.** Member colleges are expected to interact and cooperate in order to assure that NJVCC achieves the objectives set forth in Paragraph 2. However, nothing in this Participation Agreement shall restrict or limit the authority and prerogative of each Member college to determine its course and program offerings, or to determine whether they will be offered in the traditional campus setting or by distance learning, or both. Under this Participation Agreement it is permissible for several Member colleges to offer the same NJVCC course in the same semester.

11. **Proprietary Rights.** Members shall respect the proprietary rights to course materials developed and offered by a Provider College. Course materials may not be duplicated without the authorization of the Provider College.



12. **Withdrawal of a Member.** A Member may withdraw from the NJVCC effective at the end of the fiscal year, provided that the Member has given ninety days written notice of its intent to withdraw to the Secretary of the Administrative Committee. The election of a Member not to adopt the statewide distance education tuition/fee rate for courses offered through the NJVCC as annually recommended by the Administrative Committee, shall be deemed an election to withdraw from the NJVCC effective at the end of the current semester. The withdrawing Member agrees to take immediate steps to assure that after the effective date of withdrawal it ceases to use or include in its registration and recruitment materials any reference to NJVCC. A former Member shall not be entitled to register its students in a NJVCC course offered after the effective date of its withdrawal from the NJVCC. Withdrawal from membership in the NJVCC shall not discharge revenue sharing obligations arising under this Participation Agreement prior to the effective date of withdrawal.

13. **Term.** The consortium created by this Participation Agreement shall continue as long as there are four (4) or more Members.

14. **Amendments.** Amendments to this Agreement shall require the affirmative recommendation of three-quarters of the membership of the Administrative Committee, and the approval and signature of three-quarters of the Members.

15. **Authority to Enforce Agreement.** The Members acknowledge that this Agreement is entered into under the auspices of the New Jersey Council of County Colleges and therefore agree that the New Jersey Council of County Colleges has the authority on behalf of the Members to take appropriate actions to enforce this Agreement. The enforcement authority of the New Jersey Council of County Colleges is in addition to the authority each Member retains to enforce the Agreement as a beneficiary of the terms of this Agreement.

16. **Miscellaneous.**

a) *Notices.* All notices under this Agreement shall be in writing and shall be given to the Members entitled thereto by certified or registered mail, return receipt requested at the address in this Agreement or Rider Agreement or at a change of address previously delivered to the Secretary of the Administrative Committee. Notices shall be effective only upon actual receipt.

b) *Validity of Agreement.* The invalidity of any portion of this Agreement shall not affect the validity of the remainder hereof.

c) *Titles and Captions.* Section titles or captions contained in this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit, extend or describe the scope of this Agreement or the intent of any provision hereof.

d) *Applicable Law.* The terms and provisions of this Agreement and any dispute arising hereunder shall be governed by the laws of the State of New Jersey.

e) *Entire Agreement.* This Agreement is the final integration of the agreement of the parties and supersedes any prior oral or written understanding or agreements with respect to the matters covered by it.

IN WITNESS WHEREOF, the undersigned institution has executed this Agreement, intending to be bound thereby, as of the date first above written.

NAME OF COLLEGE

By: \_\_\_\_\_  
Name & Title

NEW JERSEY VIRTUAL COMMUNITY COLLEGE CONSORTIUM

RIDER AGREEMENT

Pursuant to Paragraph 3 of the Participation Agreement for the

**NEW JERSEY VIRTUAL COMMUNITY COLLEGE CONSORTIUM**

the undersigned County College hereby elects to be a Member of the NJVCC. The undersigned County College acknowledges that it has received and reviewed the Participation Agreement in its entirety, and agrees to be bound by its terms and conditions.

Upon delivery of an executed copy of this Rider to the Administrative Committee, the undersigned County College shall be entitled to all rights and benefits of membership in the New Jersey Virtual Community College Consortium.

NAME OF COLLEGE

By: \_\_\_\_\_  
Name & Title

---

AGREEMENT

BETWEEN

THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY

AND

COUNTY OF MIDDLESEX,

Dated as of September 1, 1999

COUNTY COLLEGE CAPITAL PROJECTS FUND PROGRAM

---

**THIS AGREEMENT**, dated as of September 1, 1999, by and between the New Jersey Educational Facilities Authority (the "Authority") and County Of Middlesex (the "County"),

W I T N E S S E T H:

**WHEREAS**, pursuant to the provisions of the County College Capital Projects Fund Act (P.L. 1997, c. 360), the New Jersey Educational Facilities Authority Law, constituting Chapter 72A of Title 18A, Education, of the New Jersey Statutes, as enacted by Chapter 271 of the Public Laws of 1967, as amended and supplemented (the "Act") was amended and supplemented to provide within the Authority a county college capital projects fund to provide moneys for the funding of county college capital projects at county colleges (the "County Colleges") within the State of New Jersey (the "State"); and

**WHEREAS**, the Authority is authorized, pursuant to the Act, to issue bonds to provide moneys for the funding of such county college capital projects at County Colleges; and

**WHEREAS**, the Authority, by resolution duly adopted on August 31, 1999, has determined to proceed with a county college capital projects fund program (the "Program") to provide financing of county college capital projects at County Colleges; and

**WHEREAS**, in order to provide funds to pay the costs of county college capital projects, the Authority proposes to issue its (a) Revenue Bonds, County Colleges Capital Projects Fund Issue, Series 1999 A (the "Series 1999 A Bonds") and to secure the same under the terms and provisions of the County College Capital Projects Fund General Bond Resolution (State Share) adopted by the Authority on August 31, 1999, and the First Supplemental County College Capital Projects Fund (State Share) resolution adopted by the Authority on August 31, 1999 (the "Bond Resolution (State Share)"); (b) Revenue Bonds, County Colleges Capital Projects Fund Issue, Series 1999 B-F (the "Series 1999 B-F Bonds") and to secure the same under the terms and provisions of the County College Capital Projects Fund General Bond Resolution (County Share) adopted by the Authority on August 31, 1999, and the First Supplemental County College Capital Projects Fund (County Share) resolution adopted by the Authority on August 31, 1999 (the "Bond Resolution (County Share)"); and (c) Revenue Bonds, County Colleges Capital Projects Fund Issue, Series 1999 G (the "Series 1999G Bonds") and to secure the same under the terms and provisions of the County Colleges Capital Projects Fund General Bond Resolution (County Share-Chapter 78) adopted by the Authority on August 31, 1999, and the First Supplemental County College Capital Projects Fund (County Share-Chapter 78) resolution adopted by the Authority on August 31, 1999 (the "Bond Resolution (County Share-Chapter 78)") and

**WHEREAS**, pursuant to the Act and in order to provide for the payment of debt service on the Series 1999 A Bonds, the Authority will enter into a Contract with the Treasurer of the State (the "State Contract") providing for the payment, subject to available annual appropriations, of debt service on the Series 1999 A Bonds; and

**WHEREAS**, pursuant to the Act and in order to provide for the payment of debt service on the Series 1999 E Bonds, the Authority will acquire a Borrower Bond (as defined in the Bond

Resolution (County Share) from the County providing for the payment of debt service on the Series 1999 E Bonds.

**WHEREAS**, the Authority and the County desire to provide for certain terms of the transaction;

**NOW, THEREFORE**, the parties hereto mutually agree as follows:

## ARTICLE I

### DEFINITIONS AND INTERPRETATION

**SECTION 1.1. Definitions.** The terms which are set forth in this Section shall, unless the context clearly requires otherwise, have the meanings which are set forth below. Words which are used as defined terms herein but which are not defined herein shall have the meanings which are assigned to such terms in the recitals hereof and the Bond Resolutions.

“Act” shall mean the New Jersey Educational Facilities Authority Law (being Chapter 72A of Title 18A, Education, of the New Jersey Statutes, as enacted by Chapter 271 of the Public Laws of 1967, as amended and supplemented);

“Annual Fee” shall mean the amount of \$1,500 for general administrative services of the Authority, which services shall include the costs of performing accounting functions and rebate calculations required under the Bond Resolutions;

“Agreement” shall mean this Agreement between the Authority and the County dated as of September 1, 1999, and any and all modifications, alterations, amendments and supplements hereto which are made in accordance with the provisions of this Agreement;

“Authority” shall mean the New Jersey Educational Facilities Authority, a body corporate and politic with corporate succession, constituting a political subdivision of the State, created by the Act;

“Bond Resolutions” shall mean the Bond Resolution (State Share), the Bond Resolution (County Share) and Bond Resolution (County Share-Chapter 78).

“Bonds” shall mean the Series 1999A Bonds, the Series 1999B-F Bonds, and the Series 1999 G Bonds.

“Trustee” shall mean the bank, trust company, national banking association or other banking institution which shall be appointed by the Authority pursuant to the terms of the Bond Resolutions or any successor thereof to act as trustee for the holders of the Series 1999 A Bonds, the Series 1999B-F Bonds and the Series 1999 G Bonds.

**SECTION 1.2. Interpretation.** In this Agreement, the singular includes the plural and the plural the singular; words importing any gender include the other genders; references to statutes are to be construed as including all statutory provisions consolidating, amending or replacing the statute referred to; the word “including” shall be deemed to be followed by the words “without limitation.” All references to Sections shall be deemed references to Sections, in this Agreement, unless the context shall otherwise require.

## ARTICLE II

### ACQUISITION AND CONSTRUCTION OF THE PROJECT

**SECTION 2.1. Acquisition and Construction of Project: Payment of Costs of Project.** (a) The County shall, construct and equip the County College Capital Project (as defined in the Bond Resolution (County Share) or cause the same to be, constructed and equipped, and to that end will enter into contracts providing for completion of all work, improvements and personal property included in the County College Capital Project. Payments shall be made by the Trustee under the Bond Resolutions for costs of the County College Capital Project, and all such payments shall be made at the times, to the persons, subject to the conditions and in accordance with the procedures set forth in the Bond Resolutions. The proceeds of the Bonds which are deposited in the County College Capital Project Fund shall be expended only for costs of the County College Capital Project or for payment of the Bonds as provided in the Bond Resolution and in this Section 2.1.

(b) The Trustee shall make payments from the County College Capital Project Fund for costs of the County College Capital Project, but only upon receipt from the County of a requisition substantially in the form of Exhibit A attached hereto.

## ARTICLE III

### PAYMENTS

**SECTION 3.1. Annual Fee.** The County agrees to pay, from legally available funds of the County: (i) the Annual Fee beginning on March 1, 2000 and on March 1st of every Bond Year thereafter during the term of the Bonds; (ii) any and all fees for the Trustee allocated to the County under the Bond Resolutions; and (iii) any and all fees related to disclosure mandated in the Continuing Disclosure Agreement required for the issuance of the Series 1999 B-F Bonds and Series 1999 G Bonds allocated to the County. All other annual expenses will be borne by the Authority, except any reasonable legal fees incurred by the Authority to enforce the payment of the debt service on the Series 1999 B-F Bonds and Series 1999 G Bonds related to the County.

**SECTION 3.2. To Whom Fees are Payable.** Payments of the Annual Fee shall be made by the County to the Authority in accordance with Section 3.1 hereof.

**SECTION 3.3. Medium of Payment.** The County covenants and agrees that it will pay or cause to be paid when due and payable hereunder the Annual Fee and every installment thereof in such coin or currency as, at the time of payment, shall be legal tender for the payment of debts due to the United States of America.



## ARTICLE IV

### TAX COVENANTS

**SECTION 4.1. Covenant as to Arbitrage.** The Authority and the County hereby covenant that they will make no use of the proceeds of the Series 1999 A Bonds allocable to the County or the Series 1999 \_ Bonds which would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986 (the "Code") and the Treasury Regulations promulgated thereunder or made applicable thereto.

#### **SECTION 4.2. Tax Covenants.**

(a) The Authority and the County covenant that they will take no action that would cause the Series 1999 A Bonds allocable to the County or the Series 1999 E Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. Accordingly, not more than ten percent (10%) of the proceeds of the Series 1999 A Bonds allocable to the County or the Series 1999 E Bonds have been or will be used directly or indirectly in any trade or business carried on by any person other than a state or local governmental unit or instrumentality thereof (within the meaning of Section 141 of the Code). Not more than five percent (5%) of the proceeds of the Series 1999 A Bonds allocable to the County or the Series 1999 E Bonds have been or will be used directly or indirectly in any trade or business carried on by any person other than a state or local governmental unit or instrumentality thereof (within the meaning of Section 141 of the Code) for any use unrelated to any governmental use of such proceeds or used or to be used in any "disproportionate related business use" (as defined in Section 141 of the Code). Not more than the lesser of 5 percent of the proceeds of the Series 1999 A Bonds allocable to the County or the Series 1999 E Bonds or \$5,000,000 have been or will be used directly or indirectly to make or finance loans to any person other than state or local governmental unit or instrumentality thereof (within the meaning of Section 141 of the Code). No portion of the proceeds has been or will be used with respect to any output facility (other than a water facility) or used to acquire nongovernmental output property (within the meaning of Section 141 of the Code.)

(b) The Authority and the County covenant that they will take no action that would cause the Series 1999 A Bonds allocable to the County or the Series 1999 E Bonds to be federally guaranteed (within the meaning of Section 149(b) of the code ).

(c) The Authority and the County covenant to comply with the provisions of the Code applicable to the Series 1999 A Bonds allocable to the County or the Series 1999 E Bonds and that they will not take any action or fail to take any action which would cause the interest on the Series 1999 A Bonds allocable to the County or the Series 1999 E Bonds to be included in gross income for purposes of Federal income taxation under Section 103 of the Code.

#### **SECTION 4.3. Rebate Requirement.**

(a) The Authority and the County covenant and agree that all investments of Gross Proceeds (as defined in the Arbitrage Certificate) of the Series 1999 E Bonds will be

acquired and disposed of at Fair Market Value (as defined in the Arbitrage Certificate) and that the Authority shall calculate or cause to be calculated the Rebate Amount (as defined in the Arbitrage Certificate) at the times and in the manner set forth in the Arbitrage Certificate and shall pay or direct the Trustee to pay the Rebate Amount to the United States, in the percentage, at the times and in the manner set forth in the Arbitrage Certificate.

(b) Notwithstanding any other provision of this Agreement, to the extent that funds and accounts held by the Trustee are less than the amount required to be deposited by the Authority in the Rebate Fund for the Series 1999 E Bonds, the County will pay the Authority the amount equal to the Rebate Amount.

**SECTION 4.4. Agreement Not to Purchase Bonds.** The County agrees that neither it nor any person related to it within the meaning of Section 144 of the Code, pursuant to an arrangement, formal or informal, shall purchase bonds of the Authority issued to finance the Program in an amount related to the amount of the principal payments to be made pursuant to this Agreement.

**SECTION 4.5. Right to Obtain Bond Counsel Opinion.** The Authority and the County shall not be required to comply with any one or more requirements of Sections 4.1 and 4.2 hereof to the extent that an opinion of nationally recognized bond counsel is obtained to the effect that failure to comply with such requirements or compliance with other requirements in lieu of Sections 4.1 and 4.2 hereof will not impair the exclusion from gross income of interest on the Series 1999 A Bonds allocable to the County or the Series 1999 E Bonds for purposes of Federal income taxation under Section 103 of the Code.

## ARTICLE V

### MISCELLANEOUS

**SECTION 5.01. Notices.** Any notice to, or other instrument to be filed with, or demand upon the Authority shall be deemed to have been sufficiently given or served, presented or made by being hand-delivered or sent by registered or certified United States mail or overnight courier service addressed to the Authority at 101 College Road East, Princeton, New Jersey 08540-6601, or at such other address as may be filed in writing by the Authority with the County. Any notice to, or other instrument to be filed with, or demand upon the County shall be deemed to have been sufficiently given or served, presented for all purposes by being hand-delivered or sent by registered or certified United States mail or overnight courier service addressed to the County in care of the Chief Financial Officer, presently Albert P. Kuckinkas and Clerk of Chosen Freeholders, County of Middlesex, County Administration Building, One John F. Kennedy Square, New Brunswick, New Jersey 08903, or at such other address as may be filed in writing by the County with the Authority.

**SECTION 5.01. Compliance with Laws.** The County shall comply with all applicable ordinances and laws of the government of the United States and the State of New Jersey with respect to the financing of the County College Project.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper respective corporate officers and their respective seals to be hereto affixed.

NEW JERSEY EDUCATIONAL  
FACILITIES AUTHORITY

BY: \_\_\_\_\_  
Victor Cantillo, Executive Director

COUNTY OF MIDDLESEX

BY: \_\_\_\_\_  
David B. Crabiel, Freeholder Director  
Acknowledgment of the Agreement

Middlesex County College]

BY: \_\_\_\_\_  
Dr. John Bakum, President

EXHIBIT A

NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY  
Revenue Bonds, County College Capital Projects Fund Issue, Series 1999A  
Revenue Bonds, County College Capital Projects Fund Issue, Series 1999B-F  
Revenue Bonds, County College Capital Projects Fund Issue, Series 1999G

PAYMENT REQUISITION

NAME OF COUNTY:

ACCOUNT NUMBER:

REQUISITION NUMBER \_\_\_\_\_

AMOUNT OF PAYMENT: \$ \_\_\_\_\_

PAYMENT INFORMATION: (Please indicate requested payment procedure, a or b)

Drawdown of monies is being requested, via:

a) Check payable to:

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b) Wire transfer to:

Bank Name: \_\_\_\_\_  
Bank ABA Number: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Special Instructions: \_\_\_\_\_

THE \_\_\_\_\_ CERTIFIES AS FOLLOWS:

1. This Requisition represents an allowable and necessary cost of the County College Capital project as previously approved by the Council of County College and the County's Board of Chosen Freeholders.
2. This amount is unreimbursed and has not been the basis of any previous Requisition.
3. Supporting documentation will be maintained at the County pursuant to law or generally accepted accounting practice and will be made available at the request of the Authority and the State of New Jersey.
4. Attached is a true and complete list of the items and the costs, which are the basis for this Requisition.

Authorized County College Signature	Typed Name and Title	Date
-------------------------------------	----------------------	------

Authorized County Signature (Optional)	Typed Name and Title	Date
--	----------------------	------

---

---

AUTHORIZATION OF THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY:

The Trustee is hereby authorized to make payment of this Requisition in the following amounts in accordance with the Bond Resolutions:

\$ \_\_\_\_\_ Bond Resolution (State Share)

\$ \_\_\_\_\_ Bond Resolution (County Share)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Instructions:


1. Prepare a separate Requisition for each request.
2. Assign Sequential Requisition Numbers beginning with number 1.
3. The signature of an "Authorized County College Representative" is required. Space for a second, "optional" signature is provided for internal control use by the originating County.
4. Completed requisition form should be forwarded directly to the Authority
5. Please allow approximately two weeks from the date of the Requisition is received by the Authority for receipt of check or one week for receipt of wire transfers.
6. Questions concerning this form should be directed to Kristen Middleton or Donald Uyhazi at (609) 987-0880.

Middlesex County College  
Edison, New Jersey 08818

Date: September 22, 1999

To: The Board of Trustees

From: John Bakum



Subject: President's Report – September 1999

As is customary, my September, 1999 President's Report consists, for the most part, of the text of the *State-of-the-College Address* I delivered on August 30. As eloquent as my address may have been, clearly the highlight of the morning was the presentation of this year's Paige D. L'Hommedieu Award to George Otlowski, Sr.. Everyone I spoke to, including Freeholder Director David Crabiel, indicated that in the light of Mr. Otlowski's many years of devoted public service, the award was richly deserved.

The other major event this month was the arrival of Hurricane Floyd, not at all a happy event. While the College suffered little damage from the storm itself, the aftereffects were devastating. We closed the day of the storm and then reopened the next day, which was a bright and sunny day. In the middle of that Friday morning I received calls from the Township and the County, requesting in view of the dangerously low water pressure in Edison that we severely restrict our use of water. The only way to do that was to close. We were also closed the following Monday, again due to very low water pressure. We decided that missing two and a half days this early in the semester that it was imperative that we reopen on Tuesday. Our discussions with the Elizabethtown Water Company, led to the decision to bring forty Port-a-Johns on campus and close the bathroom facilities to all but those individuals who could not use the Port-a-Johns. On Tuesday afternoon, I called Mayor Spadaro and after some discussion we agreed that the water pressure was sufficient to allow us to reopen the bathroom facilities at 5 o'clock.

By and large the campus community responded well to the emergency situation. I particularly want to commend the staff of the Facilities Division and the Purchasing Department, who worked long and hard to rent the Port-a-Johns, install them and keep them as clean as possible. Unfortunately, it is not yet clear when the water on campus will be drinkable, but we have obtained and installed four bottled water dispensers and placed them in locations where staff and students can easily access them.

## State of the College Address

August 30, 1999

Prepared by: John Bakum

Good morning and welcome to the Fall 1999 semester.

### L'Hommedieu Award

Each year the College's Board of Trustees presents the L'Hommedieu Award to a local citizen who exemplifies the spirit of community commitment exhibited by the College's first Chairman of the Board of Trustees, Paige L'Hommedieu. This morning's ceremony honors an individual with a long and distinguished career of public service. During the presentation you will hear the highlights of that career. But there is one aspect of George Otlowski's contributions to the Middlesex County community I would like to share with you myself.

The legislation authorizing the establishment of community colleges in New Jersey became law in 1964. Fortunately, at the time, there were a number of community leaders who felt that a community college would be of great benefit to the citizens of Middlesex County. Among those leaders who strongly and effectively supported the establishment of Middlesex County College was George Otlowski, Sr.. Serving at the time as a member of the Board of Chosen Freeholders, Mr. Otlowski played a very influential role in the decision to establish Middlesex County College. Indeed, without the efforts of Mr. Otlowski and his like-minded colleagues, there might not be a Middlesex County College, at least not as we know it today. Therefore it is particularly appropriate that he receive this year's L'Hommedieu Award on the College's thirty-fifth anniversary. Before introducing Mrs. Carole Kurtz, vice chair of the Board of Trustees to make the presentation, I would like to invite to the podium, the Director of the Middlesex County Board of Chosen Freeholders, Mr. David B. Crabiel, to the podium for a few words.

Now, to make the presentation of this year's L'Hommedieu Award, it is my pleasure to introduce the vice chair of the Middlesex County College Board of Trustees, Mrs. Carole Kurtz.

### Middle States Report

On April 9, 2000 we will welcome to campus an evaluation team representing the Commission on Higher Education of the Middle States Association of Colleges and Schools. The team will be with us through April 12, 2000. Dr. Edna Baere, President of Harrisburg Area Community College, is serving as the visiting team chair and we are expecting a "readiness" visit by her sometime this fall.

Since July, 1997, more than 100 of your colleagues have been working on the *Comprehensive Self-Study* of the College that will serve as a basis for the team's visit.



Under the direction of the Self-Study Steering Committee, nine work groups have been critically examining all aspects of the College's operation. Professor Ronald Goldfarb, Chair of the Accounting and Legal Studies Department, is serving as the chair of the Self-Study Steering Committee. I would like to call on Ron at this time to present an update as to what has been accomplished so far, and to outline for you what to expect between now and April 9, 2000.

## **State of the College Address**

### **Planning Process**

You just heard Ron Goldfarb discuss our continuing efforts on the path toward our institutional re-accreditation. While planning is a primary element of that process, the process also highlights the need for a more formalized and consistent approach to institutional planning.

We do planning at Middlesex County College as part of our regional and specialized accreditation self-studies. Planning is accomplished on the divisional and departmental levels, in conjunction with specialized studies, such as our comprehensive facilities audit, and sporadically through major initiatives such as MCC 2000 several years ago and the 3E Commission prior to that. A great deal of planning, to be sure.

But what we have been lacking is a single formalized system of strategic and operational planning – a system tied to the budget development process, tied to the setting of departmental and divisional goals and objectives, and tied to outcomes assessment. The completion of the self-study provides us with an excellent opportunity to formalize and strengthen planning at Middlesex County College. Thus, over the next few months, we will establish a strategic planning process, flowing in large measure from the self-study that will identify high priority areas for change and improvement. We expect to focus the planning process on a manageable number of areas – five or six at maximum, so that we can focus our collective energies and assure that we are successful. The planning process will seek widespread input and feedback from the campus community.

Once the strategic plan is developed, the goals and strategies will be translated into specific activities at the departmental and divisional levels. That is the operational side of the planning process. At the end of each year, we will assess our progress and revise planning goals and objectives as necessary. Also, as you may recall from a previous State of the College Address, a portion of our funding from the State of New Jersey will depend upon our "performance" in terms of criteria established for all 19 of the State's community colleges. We will, of course, integrate the performance criteria established by the State into our own outcomes assessment process.

Enrollment

The first day of classes is slightly more than a week away and we are still in the process of registering returning students and of admitting, testing and registering new students. As you know, a fair portion of our students tend to wait to the last minute before completing the registration process. Thus it is still too early to predict our fall enrollment levels definitively. Our current statistics, however, indicate a two percent increase as compared to this time last year.

## **Facilities**

And now a brief update on facilities. Last May I reported to you that we expected to break ground this summer for three new campus buildings. Well, as you likely have noted, the construction of the Gateway Building and the new Bookstore are well underway. At this point we are anticipating that both projects will be completed in the spring of 2000.

With regard to the Academy of Science, Mathematics and Engineering Technologies, the new high-tech high school that will be built on our campus, all necessary agreements between the College and the vocational school system are in place. A preliminary design of the high school has been completed by the architectural firm of Roth, Johnson, Fantacone, and it is under review by the New Jersey Department of Education whose approval is required before construction can begin.

In New Brunswick the shell of our new Center, which is part of the County's new family court complex, is nearing completion. We are currently selecting a general contractor to complete the interior space and we anticipate project completion during the spring of 2000. Given the timing concerns of a move from one facility to another, our best guess at this point is that we will occupy the new Center at the conclusion of the Spring 2000 semester.

The realization of our new center in Perth Amboy is a bit further down the line. As you may recall, we will be leasing, on a long term basis, 12,000 sq. ft. in the new Perth Amboy vocational school. Currently the vocational school is in the process of acquiring the remaining parcels of land that will complete the entire property. Also, an environmental remediation project is underway. So, at this point we are guessing that construction activity may be a year away, with occupancy no sooner than the fall of 2001.

This summer a number of major renovation projects were completed. The existing roofs on Edison Hall and Main Hall were removed and new roofs installed. Major repairs were completed on the roof of the Physical Education Center, thereby significantly extending its life expectancy. And a new HVAC system was installed in East Hall, greatly improving the comfort level of that building. We realize that these projects caused some inconvenience and discomfort. We regret that, but it is a necessary element of keeping our facilities in first-class condition.

There are a number of major capital projects planned for next summer, and I'd like to mention one in particular because of its significance. I have long been concerned about pedestrian safety behind L'Hommedieu Hall and Raritan Hall, as students and staff who park back there must cross two roads to reach the buildings. To alleviate that problem and others, next summer Loop Road (now renamed "College Drive East") will be realigned from the Woodbridge Avenue entrance so that it follows the outside perimeter of Parking Lots 4 and 6. This will greatly reduce the number of pedestrian crossings, as well as channel traffic more efficiently around the campus. Also, the newly acquired 5.5 acres adjacent to the warehouse will be developed into additional parking. A feasibility study and preliminary design have been completed, and the Facilities Division would like to share the plans with the campus community. So in three weeks or so, time and location will be announced in FYI, an open forum will be scheduled so you can see the changes planned for the campus roadways and parking lots.

In summary the face of the campus is changing substantially and for the better. Not only in terms of new buildings, but also in the extensive renovation of our existing facilities, designed to either extend the useful life of a building, or to accommodate a function or use not anticipated in the original design. Don Drost and his staff deserve a great deal of credit for what they have managed to accomplish in a relatively short time span. But, of course, none of these projects would have been possible without funding. Most of the projects I have mentioned are funded through the Chapter 12 program, which is a 50/50 split between the State and the County. Other projects, such as the Academy of Science, Mathematics and Engineering Technologies, are being funded entirely by the County. And so, the face of the campus, now and in the years to come, is and will be a visible demonstration of the continuing strong support of the Middlesex County Board of Chosen Freeholders.

## **Technology**

In the area of technology, the considerable project of building the comprehensive campus network continues. Last year we completed the fiber optic backbone that interconnects all campus buildings to the central control area in the Johnson Learning Center. This past spring we initiated the wiring project that will link every room in every building to the fiber optic backbone. We have just reached the 50% completed mark on that project, which is on schedule. We expect to complete the building wiring project in January.

To take full advantage of all that cabling, and to make our campus network function in supporting Internet access, E-mail, and COLLEAGUE for all campus PC's, we need to add some sophisticated network electronics. The determination of the appropriate specifications was just completed and the order will be processed in September, with installation expected from October through December. Full PC connectivity to the completed network will be phased in, beginning in November and wrapping-up by mid-spring.

Now a word about the installation of PC's, since without a PC, connectivity is a moot issue. As you may recall, our primary goals were first, to replace many of the older PC's on campus, those that were not capable of connecting to the network and were not Y2k compliant, and, secondly, to install PC's in areas that had none, particularly faculty offices.

I am pleased to report that 165 non-lab PC's have been installed since March, 105 of those in academic departments. The rest of the academic installations will occur between now and November. Thus, by November, all faculty offices will have PC's, and within 3 to 4 months after that, all will have network connections, including full access to E-mail, the Internet and COLLEAGUE.

Also, since March, the Information Technology staff have installed nearly 300 PC's in the student labs in TSC, West Hall, JLC, Main Hall, Raritan Hall, and the New Brunswick and Perth Amboy Centers. That is a total of over 450 PC's installed, quite an accomplishment for a 6-month period.

But responding to the challenges of technology requires that we provide additional resources above and beyond hardware and software. Accordingly, in the information technology area we have established a help desk operation and we are introducing a comprehensive E-mail system and we are upgrading our Internet and Intranet Web initiatives. Additionally we have established and are seeking to fill the position of manager of Academic Information Technology Support, which will be a critically important position in support of our efforts to incorporate the benefits of technology into the teaching/learning process.

Finally, thanks to the work of dozens of individuals in the audience, we continue to make good progress on the upgrade of our COLLEAGUE administrative and student records system. This is a truly major project, now scheduled for implementation in March 2000. As I mentioned earlier, we also expect March 2000 to be the timeframe in which the last of the PC's gets full network connectivity. Consequently, we are planning to offer COLLEAGUE training sessions for faculty this coming spring.

### **Academic and Grants**

Once again we have experienced a fair amount of success in the grants area. I'd like to mention just a few examples. The New Jersey Council on the Arts has awarded the

College slightly over \$10,000. The funding will support the establishment of a program linking the Council with the Department of Visual and Performing Arts and the Division of Corporate and Community Education, to develop a series of three five hour workshops on business topics for area artists. The topics will include: creating a business plan, marketing artwork and legal issues, such as insurance and contracting. Congratulations to Jay Siegfried and Mary Ann Connors and her staff.

Ron Balint, our grounds supervisor, was successful in securing a grant from the Middlesex County Urban Forestry Program that will provide 29 additional trees for the campus. They will be placed around the Center buildings, the Technical Services Center and the baseball field. Congratulations Ron.

Through the leadership of Eileen Hansen, chair of the ESL Department, we have grant funding for a two-year project entitled: Expanding Pronunciation Resources. The funding will provide for a 10-station computer laboratory at our Perth Amboy Center. The laboratory facilities in Perth Amboy will now be comparable to those on the Edison campus. Congratulations Eileen.

Some additional highlights from the academic area. Our Dental Hygiene, Radiography and Medical Laboratory graduates achieved a 100% pass rate on their licensing and certification exams. Congratulations to those graduates and the faculty of those departments. Our nursing graduates this year achieved a 98% passing rate on their licensing exam. Again, my congratulations to those graduates and our faculty colleagues from UMDNJ who teach the nursing courses.

And while I am congratulating students, our student team won first place in the final team standings for the Mid-Atlantic Region competition of the American Mathematics Two-Year College Students Mathematics League. Two of our students placed first and second in the final individual standings, and our team placed fifth in the final standings from all regions of the country represented in this competition. Congratulations also to Jackie DeMarzio who served as advisor and coach to the team.

## **Closing**

In concluding this morning presentation, let me reiterate that this is certainly a time of change for Middlesex County College. As I mentioned earlier, the face of the College is changing dramatically and not just in terms of facilities. We are also witnessing significant changes in College staff as we welcome many new colleagues and say good bye to those who have retired. With the retirements of the last few years, we are now hiring significant numbers of new faculty and staff. Today, as we prepare for the fall semester, the hiring process continues, so I am not in a position to welcome all of the new people today. But I would like to extend a general welcome to all new members of the College's staff. And of course, the face of the student body is changing as well.

And so the themes of tomorrow's faculty and staff development program, diversity and technology, are particularly well chosen. I'm looking forward to it; I hope you are as well.

That concludes this portion of today's events. Have a great semester.